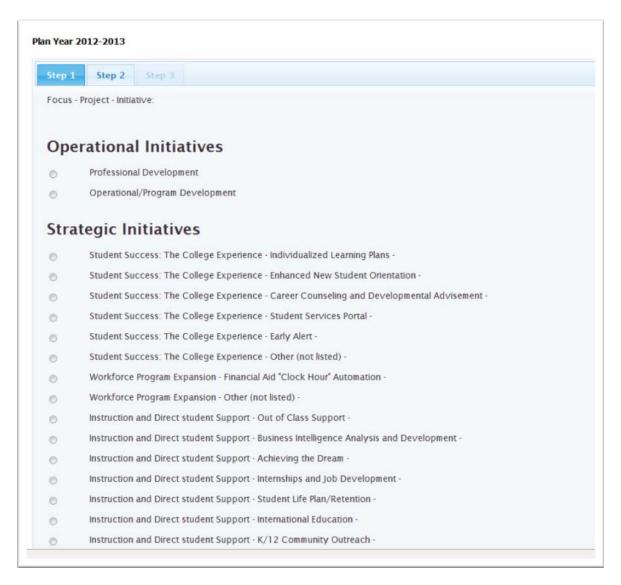
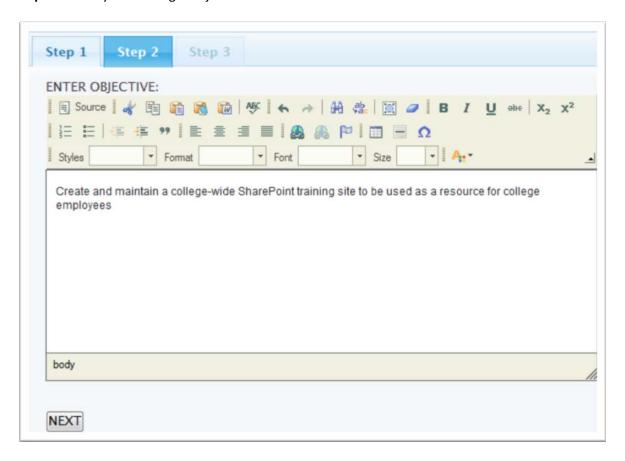
Performance Objectives Plan for 2012-2013 Planning Year

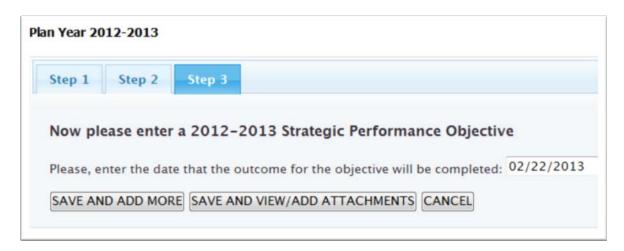
Step 1 – Select an appropriate category for your first Strategic Objective. Steps 1-3 will need to be repeated for each objective. It is preferable to tie your objective to a Strategic Initiatives category versus an Operational Initiatives category to best align with the college's goals.



Step 2 – Enter your Strategic Objective



Step 3 – Enter a date for the Strategic Initiative to be completed



At any point you can view entered Objectives, add updates to report on the progress and status of their achievement, and add attachments, if needed. At the beginning of next planning year, you will be submitting your performance evaluation based on this year's approved objectives and the updates that you enter throughout the year.

Performance Evaluation represents your performance appraisal for the previous planning year based on last year's objectives which are approved by your supervisor. As part of your evaluation preparation, you can enter updates to your approved objectives from previous year and/or change the status of already entered updates.

