

ST. PETERSBURG COLLEGE
President's Cabinet Meeting
1:00 pm – May 11, 2009
EpiCenter 1-455

PRESENT: Brock, Carney, Cooper, Duncan, Fratus, Griffin, Hanna, Jones, D; Jones, P; Kennedy, Kuttler, McKenzie, Metz, Nicotera, O’Keeffe, Olliver, Reiter, Rinard, Vittetoe, White, Williams

GUESTS: Kim Corry, Paul Spinelli (for BOT packet review)
Jesse Coraggio (for CAPR, SD/IO discussions)
Janelle Conner (for SD/IO discussion)
Jim Waechter, Diana Wright (for SPC Comprehensive Energy Plan discussion)
Martin Smith (For HIM 2007-09 CAPR presentation)

NOT PRESENT: Kay Burniston

Anne Cooper presiding

PVN	1. Received as presented the Health Information Management 2007-08 Comprehensive Academic Program Review (CAPR) Action Plan Follow-up and Evaluation Report.	
DSD	1. Distributed/discussed 2008-09 Strategic Directions/Institutional Objectives Third Quarter Updates Summary and Third Quarter Highlights.	
AMC	1. Received as presented the Proposed General Education Outcomes.	
SMR	1. Gave presentation: SPC Comprehensive Energy Plan. 2. Distributed May schedule of events at the Palladium and promotional items from the Pinellas Expo.	
CMK	1. Reviewed Board Packet for the May 19 BOT Meeting. 2. Recognized Kate Griffin, outgoing SGA representative, and introduced Meghan Giroir, incoming SGA representative (Seminole). 4. Approved President’s Cabinet Meeting notes of April 20, 2009. 5. Distributed correspondence with Rector Vladimir Kovalevskiy and students from Orenburg State University.	
SHM	1. Confirmed/approved changes in the following for rule adoption – June: 6Hx23-2.022 <i>Qualification of Instructional, Administrative and Professional Personnel* - PCJ</i> 6Hx23-2.05 <i>Release of Personnel Record Information* - PCJ</i> 6Hx23-2.202 <i>Determining Equated Credit Hour (ECH) Values* - PCJ & KKW</i> 6Hx23-2.24 <i>Change in Employment Grade for Instructional Personnel* - PCJ</i> 6Hx23-2.27 <i>Resignation* - PCJ</i> *This rule change must follow Administrative Procedure Act guidelines.	
JCB	1. Discussed inclusion of “Evacuation of Persons with Limited Mobility” in SPC Emergency Management Plan. Consensus was the document should be reviewed by additional staff, including learning specialists and associate provosts.	Cabinet members to give input to JCB, after which document will be brought back to Cabinet for further discussion and approval.

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TLW	<p>1. Discussed <i>Supplement to Faculty, Staff and Student Handbook</i>. Noted students prefer to access the handbook online and suggested a limited amount of hard copies be printed in-house and available at MAP centers, Student Activities centers, etc.</p> <p>2. Distributed Academic and Student Affairs Council Meeting notes of March 24 and April 14.</p>	TLW to research options and bring back to Cabinet.
AMC	<p>1. Approved the following Grant Information Summaries:</p> <p><i>U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – Recovery Act: Edward Byrne Memorial Competitive Grant Program</i></p> <p><i>U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – Recovery Act: Assistance to Rural Law Enforcement to Combat Crime and Drugs</i></p> <p><i>U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – Recovery Act: State and Local Law Enforcement Assistance Program Combating Criminal Narcotics Activity Stemming from the Southern Border of the United States</i></p> <p><i>National Forensic Science Technology Center – Technology Transition Workshop – FIDO (Field Investigation Drug Officer)</i></p> <p>2. Distributed Provost Council Meeting notes of March 30, April 6, and April 13.</p>	
PVN	<p>1. Presented Gift Acceptance Form: Hand-held chemistry analyzer. Donor: Heska Corporation</p>	
CMK	Adjournment	