Vision Statement
A Great College
Transforming the Lives…
Of our students
Of our communities
Of our employees

Promote student success and enrich our communities through education, career development and self-discovery

Mission Statement
Promote student success and enrich our communities through education, career development and self-discovery

Within Reach
St. Petersburg College
www.spc.edu
This handbook is intended to enhance your college experience. Inside you will find helpful tips on resources available to you to help you succeed. You also will find a calendar to help you plan your school related activities.

SPC makes it easy for you to keep up with important information by posting deadline reminders, event promotions, weather alerts, college closing and a variety of information on campus and online:

• College Website – www.spcollege.edu
• Social media (Facebook, Twitter, YouTube and more) – www.spcollege.edu/social
• SPC student email – www.spcollege.edu/email
• Emergency alerts - www.spcollege.edu/Emergency_Alert_System

This handbook also contains some SPC Rules and Policies. For a complete list of SPC’s Board of Trustee Rules and Procedures please go to www.spcollege.edu/boardrules. Thank you for choosing St. Petersburg College.

For SPC information: 727-341-4772
Mailing address: PO Box 13489, St. Petersburg FL 33733-3489
# SPC Academic Calendar

## Fall Term 2013-14

**Aug. 19-Dec. 6, 2013**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 22</td>
<td>Monday</td>
<td>Special Programs FALL Registration for FALL Classes</td>
</tr>
<tr>
<td>April 24</td>
<td>Wednesday</td>
<td>OPEN Registration for FALL Classes</td>
</tr>
<tr>
<td>May 24</td>
<td>Friday</td>
<td>Incoming Transient Student Registration for FALL Classes</td>
</tr>
<tr>
<td>June 17</td>
<td>Tuesday</td>
<td>Deadline for International applicants to fulfill requirements</td>
</tr>
<tr>
<td>July 13</td>
<td>Saturday</td>
<td>Priority apply deadline for bachelor programs</td>
</tr>
<tr>
<td>August 5</td>
<td>Monday</td>
<td>Priority apply deadline for regular session</td>
</tr>
<tr>
<td>August 15</td>
<td>Thursday</td>
<td>Faculty report for duty (8/15 through 8/16)</td>
</tr>
<tr>
<td>August 16</td>
<td>Friday</td>
<td>Registration BEGINS: Senior Citizen &amp; State Employee – Regular Classes</td>
</tr>
<tr>
<td>August 19</td>
<td>Monday</td>
<td>First day of classes: Regular, 1st 8-Week Mod, Online</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE: NO REGISTRATION ALLOWED AFTER 1ST CLASS MEETING</strong></td>
</tr>
<tr>
<td>August 23</td>
<td>Friday</td>
<td>Last day to drop, receive refund and/or change to audit: Regular, 1st 8-Week Mod, Online</td>
</tr>
<tr>
<td>August 23</td>
<td>Friday</td>
<td>First day of Weekend classes</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE: NO REGISTRATION ALLOWED AFTER 1ST CLASS MEETING</strong></td>
</tr>
<tr>
<td>August 30</td>
<td>Friday</td>
<td>Last day to drop, receive refund and/or change to audit: Weekend classes</td>
</tr>
<tr>
<td>September 2</td>
<td>Monday</td>
<td>COLLEGE CLOSED - Labor Day</td>
</tr>
<tr>
<td>September 13</td>
<td>Friday</td>
<td>Registration BEGINS: Senior Citizen &amp; State Employee – Express Classes</td>
</tr>
<tr>
<td>September 16</td>
<td>Monday</td>
<td>First day of Express classes</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE: NO REGISTRATION ALLOWED AFTER 1ST CLASS MEETING</strong></td>
</tr>
<tr>
<td>September 19</td>
<td>Thursday</td>
<td>Last day to withdraw with a grade of “W”: 1st 8-Week Mod Classes</td>
</tr>
<tr>
<td>September 20</td>
<td>Friday</td>
<td>Last day to drop, receive refund and/or change to audit: Express Classes</td>
</tr>
<tr>
<td>October 11</td>
<td>Friday</td>
<td>Last day of classes: 1st 8-Week Mod</td>
</tr>
<tr>
<td>October 11</td>
<td>Friday</td>
<td>Midterm exams for Online classes BEGIN</td>
</tr>
<tr>
<td>October 11</td>
<td>Friday</td>
<td>(4 P.M.) Final grade due in PS for 1st 8-Week Mod Classes</td>
</tr>
<tr>
<td>October 13</td>
<td>Sunday</td>
<td>Midterm exams for Online classes END</td>
</tr>
<tr>
<td>October 14</td>
<td>Monday</td>
<td>First day of classes: 2nd 8-Week Mod</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE: NO REGISTRATION ALLOWED AFTER 1ST CLASS MEETING</strong></td>
</tr>
<tr>
<td>October 18</td>
<td>Friday</td>
<td>Last day to drop, receive refund and/or change to audit: 2nd 8-Week Mod classes</td>
</tr>
<tr>
<td>October 22</td>
<td>Tuesday</td>
<td>COLLEGE CLOSED – COLLEGE DAY – NO CLASSES</td>
</tr>
<tr>
<td>October 23</td>
<td>Wednesday</td>
<td>Last day to withdraw with a grade of “W”: Weekend Classes</td>
</tr>
<tr>
<td>October 24</td>
<td>Thursday</td>
<td>Last day to withdraw with a grade of “W”: Regular &amp; Online Classes</td>
</tr>
<tr>
<td>November 1</td>
<td>Friday</td>
<td>Deadline for name in graduation program</td>
</tr>
<tr>
<td>November 4</td>
<td>Monday</td>
<td>Last day to withdraw with a grade of “W”: Express Classes</td>
</tr>
<tr>
<td>November 11</td>
<td>Monday</td>
<td>COLLEGE CLOSED – Veteran’s Day</td>
</tr>
<tr>
<td>November 16</td>
<td>Saturday</td>
<td>Last day to withdraw with a grade of “W”: 2nd 8-Week Mod Classes</td>
</tr>
<tr>
<td>November 27</td>
<td>Wednesday</td>
<td>COLLEGE CLOSED – Thanksgiving Break 11/27-12/1</td>
</tr>
</tbody>
</table>

Calendar subject to change. For an updated calendar of academic events visit us at [www.spcollege.edu/calendar](http://www.spcollege.edu/calendar).
# SPC Academic Calendar

## Fall Term 2013-14

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 5</td>
<td>Thursday Final exams BEGIN: Weekend Classes</td>
</tr>
<tr>
<td>December 6</td>
<td>Friday Last day of classes: Regular, Online, Express, 2nd 8-Week Mod</td>
</tr>
<tr>
<td>December 7</td>
<td>Saturday Last day of Weekend classes</td>
</tr>
<tr>
<td>December 7</td>
<td>Saturday Final exams END: Weekend Classes</td>
</tr>
<tr>
<td>December 9</td>
<td>Monday Final exams BEGIN: Regular &amp; Express Classes</td>
</tr>
<tr>
<td>December 12</td>
<td>Thursday Final exams END: Regular &amp; Express Classes</td>
</tr>
<tr>
<td>December 12</td>
<td>Thursday Last day late applications taken for graduation – Term I</td>
</tr>
<tr>
<td>December 13</td>
<td>Friday (4 p.m.) Final grades due in PS: Regular, Online, Express, 2nd 8-Wk Mod</td>
</tr>
<tr>
<td>December 13</td>
<td>Friday Last day for Faculty</td>
</tr>
<tr>
<td>December 14</td>
<td>Saturday Commencement</td>
</tr>
<tr>
<td>December 19</td>
<td>Thursday STUDENT Winter Break begins: NO CLASSES UNTIL 1/13/14</td>
</tr>
<tr>
<td>December 19</td>
<td>Thursday FACULTY Winter Break begins: FACULTY RETURN 1/9/14</td>
</tr>
<tr>
<td>December 19</td>
<td>Thursday COLLEGE CLOSED UNTIL 1/1/14 -STAFF Winter Break 12/19/13-1/1/14</td>
</tr>
</tbody>
</table>

## Spring Term 2013-14

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 28</td>
<td>Monday Deadline for International applicants to fulfill requirements</td>
</tr>
<tr>
<td>October 28</td>
<td>Monday Special Programs Registration begins</td>
</tr>
<tr>
<td>October 30</td>
<td>Wednesday OPEN Registration BEGINS: Regular, Online, Express, 1st &amp; 2nd 8-Week Mod</td>
</tr>
<tr>
<td>November 8</td>
<td>Friday Priority apply deadline for bachelor programs</td>
</tr>
<tr>
<td>November 29</td>
<td>Friday Incoming Transient Student Registration for Spring Classes</td>
</tr>
<tr>
<td>December 30</td>
<td>Monday Priority apply deadline for regular session</td>
</tr>
<tr>
<td>January 10</td>
<td>Friday Faculty report for duty</td>
</tr>
<tr>
<td>January 10</td>
<td>Friday Registration BEGINS: Senior Citizen &amp; State Employee – Regular Classes</td>
</tr>
<tr>
<td>January 13</td>
<td>Monday First day of classes: Regular, 1st 8-Week Mod, Online</td>
</tr>
<tr>
<td>January 17</td>
<td>Friday Last day to drop, receive refund and/or change to audit: Regular, 1st 8-Week Mod, Online</td>
</tr>
<tr>
<td>January 17</td>
<td>Friday First day of Weekend classes</td>
</tr>
<tr>
<td>January 20</td>
<td>Monday COLLEGE CLOSED - Martin Luther King Jr’s Birthday observed</td>
</tr>
<tr>
<td>January 24</td>
<td>Friday Last day to drop, receive refund and/or change to audit: Weekend classes</td>
</tr>
</tbody>
</table>

Calendar subject to change. For an updated calendar of academic events visit us at [www.spccollege.edu/calendar](http://www.spccollege.edu/calendar).
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td></td>
<td>Registration BEGINS: Senior Citizen &amp; State Employee – Express Classes</td>
</tr>
<tr>
<td></td>
<td>7 Friday</td>
<td>First day of Express classes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NOTE: NO REGISTRATION ALLOWED AFTER 1ST CLASS MEETING</td>
</tr>
<tr>
<td></td>
<td>13 Thursday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: 1st 8-Week Mod Classes</td>
</tr>
<tr>
<td></td>
<td>14 Friday</td>
<td>Last day to drop, receive refund and/or change to audit: Express Classes</td>
</tr>
<tr>
<td>March</td>
<td>7 Friday</td>
<td>Last day of classes: 1st 8-Week Mod</td>
</tr>
<tr>
<td></td>
<td>7 Friday</td>
<td>(4 P.M.) Final grades due in PS for 1st 8-Week Mod Classes</td>
</tr>
<tr>
<td></td>
<td>10 Monday</td>
<td>COLLEGE CLOSED - SPRING BREAK (3/10-3/15)</td>
</tr>
<tr>
<td></td>
<td>17 Monday</td>
<td>First day of classes: 2nd 8-Week Mod</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NOTE: NO REGISTRATION ALLOWED AFTER 1ST CLASS MEETING</td>
</tr>
<tr>
<td></td>
<td>21 Friday</td>
<td>Midterm exams for Online classes BEGIN</td>
</tr>
<tr>
<td></td>
<td>21 Friday</td>
<td>Last day to drop, receive refund and/or change to audit: 2nd 8-Week Mod classes</td>
</tr>
<tr>
<td></td>
<td>23 Sunday</td>
<td>Midterm exams for Online classes END</td>
</tr>
<tr>
<td></td>
<td>24 Monday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: Weekend Classes</td>
</tr>
<tr>
<td></td>
<td>26 Wednesday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: Regular &amp; Online Classes</td>
</tr>
<tr>
<td></td>
<td>28 Friday</td>
<td>Deadline for name in graduation program</td>
</tr>
<tr>
<td>April</td>
<td>6 Sunday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: Express Classes</td>
</tr>
<tr>
<td></td>
<td>17 Thursday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: 2nd 8-Week Mod Classes</td>
</tr>
<tr>
<td></td>
<td>18 Friday</td>
<td>COLLEGE CLOSED –SPRING HOLIDAY</td>
</tr>
<tr>
<td>May</td>
<td>1 Thursday</td>
<td>Final exams BEGIN: Weekend Classes</td>
</tr>
<tr>
<td></td>
<td>2 Friday</td>
<td>Last day of classes: Regular, Online, Express, 2nd 8-Week Mod</td>
</tr>
<tr>
<td></td>
<td>3 Saturday</td>
<td>Final exams END: Weekend Classes</td>
</tr>
<tr>
<td></td>
<td>3 Saturday</td>
<td>Last day of Weekend classes</td>
</tr>
<tr>
<td></td>
<td>5 Monday</td>
<td>Final exams BEGIN: Regular &amp; Express Classes</td>
</tr>
<tr>
<td></td>
<td>8 Thursday</td>
<td>Final exams END: Regular &amp; Express Classes</td>
</tr>
<tr>
<td></td>
<td>8 Thursday</td>
<td>Last day late applications taken for graduation – Term II</td>
</tr>
<tr>
<td></td>
<td>9 Friday</td>
<td>(4 p.m.) Final grades due in PS: Regular, Online, Express, 2nd 8-Wk Mod</td>
</tr>
<tr>
<td></td>
<td>9 Friday</td>
<td>Last day for Faculty</td>
</tr>
<tr>
<td></td>
<td>TBD</td>
<td>Commencement</td>
</tr>
<tr>
<td>Date</td>
<td>Day</td>
<td>Event</td>
</tr>
<tr>
<td>-----------</td>
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<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>May 19</td>
<td>Friday</td>
<td>Deadline for International applicants to fulfill requirements</td>
</tr>
<tr>
<td>March 24</td>
<td>Monday</td>
<td>Special Programs Registration begins</td>
</tr>
<tr>
<td>March 26</td>
<td>Wednesday</td>
<td>OPEN Registration BEGINS: Regular, Online, Express, 1st 8-Week Mod</td>
</tr>
<tr>
<td>April 25</td>
<td>Friday</td>
<td>Incoming Transient Student Registration for Summer Classes</td>
</tr>
<tr>
<td>May 5</td>
<td>Monday</td>
<td>Priority apply deadline for regular session</td>
</tr>
<tr>
<td>May 16</td>
<td>Friday</td>
<td>Registration BEGINS: Senior Citizen &amp; State Employee – Regular Classes</td>
</tr>
<tr>
<td>May 19</td>
<td>Monday</td>
<td>Faculty report for duty</td>
</tr>
<tr>
<td>May 19</td>
<td>Monday</td>
<td>First day of classes: Regular, 1st 8-Week Mod, Online</td>
</tr>
<tr>
<td>May 23</td>
<td>Friday</td>
<td>Last day to drop, receive refund and/or change to audit: Regular, 1st 8-Week Mod, Online</td>
</tr>
<tr>
<td>May 26</td>
<td>Monday</td>
<td>COLLEGE CLOSED - Memorial Day observed</td>
</tr>
<tr>
<td>June 13</td>
<td>Friday</td>
<td>Registration BEGINS: Senior Citizen &amp; State Employee – Express Classes</td>
</tr>
<tr>
<td>June 13</td>
<td>Friday</td>
<td>Deadline for name in graduation program</td>
</tr>
<tr>
<td>June 16</td>
<td>Monday</td>
<td>First day of Express classes</td>
</tr>
<tr>
<td>June 18</td>
<td>Wednesday</td>
<td>Last day to drop, receive refund and/or change to audit: Express Classes</td>
</tr>
<tr>
<td>June 19</td>
<td>Thursday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: 1st 8-Week Mod Classes</td>
</tr>
<tr>
<td>June 20</td>
<td>Friday</td>
<td>Midterm exams for Online classes BEGIN</td>
</tr>
<tr>
<td>June 22</td>
<td>Sunday</td>
<td>Midterm exams for Online classes END</td>
</tr>
<tr>
<td>June 28</td>
<td>Saturday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: Regular and Online Classes</td>
</tr>
<tr>
<td>July 4</td>
<td>Friday</td>
<td>COLLEGE CLOSED – Fourth of July holiday</td>
</tr>
<tr>
<td>July 9</td>
<td>Wednesday</td>
<td>Last day to withdraw with a grade of &quot;W&quot;: Express Classes</td>
</tr>
<tr>
<td>July 11</td>
<td>Friday</td>
<td>Last day of classes: 1st 8-Week Mod</td>
</tr>
<tr>
<td>July 11</td>
<td>Friday</td>
<td>(4 P.M.) Final grades due in PS: 1st 8-Week Mod classes</td>
</tr>
<tr>
<td>July 18</td>
<td>Friday</td>
<td>Final exams BEGIN: Online Classes</td>
</tr>
<tr>
<td>July 20</td>
<td>Sunday</td>
<td>Final exams END: Online Classes</td>
</tr>
<tr>
<td>July 22</td>
<td>Tuesday</td>
<td>Last day of classes: Regular, Express &amp; Online Classes</td>
</tr>
<tr>
<td>July 23</td>
<td>Wednesday</td>
<td>Final exams BEGIN: Regular &amp; Express Classes</td>
</tr>
<tr>
<td>July 24</td>
<td>Thursday</td>
<td>Final exams END: Regular &amp; Express Classes</td>
</tr>
<tr>
<td>July 24</td>
<td>Thursday</td>
<td>Last day late applications taken for graduation – Term III</td>
</tr>
<tr>
<td>July 25</td>
<td>Friday</td>
<td>Last day for Faculty</td>
</tr>
<tr>
<td>July 25</td>
<td>Friday</td>
<td>(4 p.m.) Final grades due in PS: Regular, Express &amp; Online Classes</td>
</tr>
<tr>
<td>July 26</td>
<td>Saturday</td>
<td>Commencement</td>
</tr>
</tbody>
</table>
The Board of Trustees of St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, and regulations. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the college will not tolerate such conduct. Should you experience such behavior, please contact the director of EA/EO at 727-341-3261; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; or by e-mail at eaeo_director@spcollege.edu.
Age – Fall 2012
Students 24 and younger .................. 49.4%
Students 25 and older ..................... 50.6%
Average age of A.A. students .......... 24
Average age of A.S. students ............ 31
Average age of Baccalaureate students .. 34
Average age of all students ............... 29
(Source: Tables 11A, 11B, 12 & 13, Fact Book 2012-13)

Gender – Fall 2012
Female .................................................. 58.9%
Male ...................................................... 38.5%
Not disclosed ....................................... 2.6%
(Source: SPC Pulse, 1/11/13)

Ethnicity – Fall 2012
African-American ..................... 13.1%
White .................................................. 67.5%
Hispanic .......................................... 9.3%
Asian .................................................. 3.5%
American-Indian ....................... 0.4%
Pacific Islander ......................... 2%
Multiple races ......................... 1.5%
Not reported ....................... 4.6%
(Source: Table 9A, Fact Book 2012-13)

Residency – Fall 2012
In-state ................................................. 97.4%
Out-of-state ........................................... 2.6%
(Source: Table 6, Fact Book 2012-13)

Percentage of students continuing studies beyond SPC – Fall 2012
A.A. students ...................... 74.7%
A.S. students ...................... 2.1%
(Source: Table 34, Fact Book 2012-13)

School and work – Fall 2012
Part-time students ....................... 70.5%
Full-time students ....................... 29.5%
Average student load .................. 8.2 credits
(Source: Tables 4 & 7, Fact Book 2012-13)

About our instructors
Of the 404 instructional employees, 139 hold doctoral degrees, while 131 have master's degrees and 103 have a master's plus 30 additional credit hours in their discipline.

School mascot: Titans
In Greek mythology, the Titans were a family of giants who ruled the Earth. Today, the term titan represents one who is gigantic in size or power or who stands out for greatness of achievement.

School colors and motto
SPC's colors are blue and white, representing the qualities of truth and light. The college's motto, "Lux et Veritas" is Latin for (you guessed it) light and truth.

Accreditation
St. Petersburg College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award selected bachelor's degrees in science and bachelor's degrees in applied science; associate degrees in arts, associate degrees in science; as well as certificates and applied technology diplomas. Contact the Commission on Colleges at 1866 Southern Lane Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of St. Petersburg College.
1  Tarpon Springs Campus
   600 Klosterman Road
   Tarpon Springs

2  Clearwater Campus
   2465 Drew St.
   Clearwater

3  EpiCenter
   13805 58th St. N
   Clearwater

4  Veterinary Technology Center
   12376 Ulmerton Road
   Largo

5  Seminole Campus
   9200 113th St. N
   Seminole

6  Health Education Center
   7200 66th St. N
   Pinellas Park

7  St. Petersburg/Gibbs Campus
   6605 Fifth Ave. N
   St. Petersburg

8  SPC Downtown
   244 Second Ave. N
   St. Petersburg

9  SPC Midtown
   1048 22nd St. S
   St. Petersburg

10 Allstate Center
    3200 34th St. S
    St. Petersburg
Administration
Campus Executive Officer
J.C. Brock..........................727-341-4495

Academic Contacts
Criminal Justice Academies
Brian Frank, Dean.....................727-341-4143
Criminal Justice Crime Scene Program
David Brumfield..........................727-341-4508
Criminal Justice Indoor Range
L.P. Miller........................................727-341-4471
Criminal Justice
Michael Hughes..........................727-341-4146
Digital Forensics
Kevin Thomas............................727-341-4540
Emergency Administration/Management
Charles Crowther........................727-341-4507
Fire Academy
Jim Terry .........................................727-302-6852
Fire Science
Charles Crowther..........................727-341-4507
Multijurisdictional Counterdrug Training (MCTFT)
Eileen LaHaie...............................727-341-4432
National Terrorism Preparedness Institute (NTPI)
Eileen LaHaie...............................727-341-4432
RCPI Grant (COPS)
Eileen LaHaie...............................727-341-4432

Bachelor’s degree
Public Safety Administration
Brian Frank, Dean........................727-341-4143

Advising (by appointment)
Criminal Justice, Emergency Management, Fire Science, Crime Scene, Digital Forensics
Location: AC 227 A
Phone: ..................................................727-341-4456
Public Safety Administration, B.A.S.
Location: AC 227 C
Phone: ..................................................727-341-4419

Student Services
Admissions, Business Office, Registration,
Student Records
Location: AC 100
Hours: Mon. and Thurs. 8:30 a.m.-5 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-3:30 p.m.
Phone: ..................................................727-341-4444

Disabilities Resources
Services provided on the St. Petersburg/Gibbs Campus
Ray Hollowell..............................727-341-4316

Financial Aid
Phone: ..................................................727-791-2485

Fitness Center
Location: AC 127

Food Service
Vending machines, Andy Hines Student Center

Library
Location: AC 202
Hours: Mon.-Thurs. 3:30-7 p.m.
Phone: ..................................................727-341-4486

Lost and Found
Location: East entrance Security Desk
Phone: ..................................................727-341-4436

Photo ID/Library Card
Location: East entrance – Security desk
Phone: ..................................................727-341-4436

Student Lounge
Location: AC 124

Student Life and Leadership
Location: AC 114
Phone: ..................................................727-341-4480

Parking
Location: East entrance – Security desk
Phone: ..................................................727-341-4436

Veterans Services
Services provided on the St. Petersburg/Gibbs Campus
Location: AD 120
Larry Hobbs.................................727-341-4271

Women on the Way (WOW)
Services provided on these campuses:
Clearwater Campus........................727-791-2634
SPC Midtown .................................727-341-7156
Administration
Provost
Phil Nicotera ..............................................727-341-3666
Associate Provost
Nancy Kelley ................................................727-341-3602
Academic Contacts
Dental Hygiene
Joan Tonner ..................................................727-341-3671
Emergency Medical Services
Nerina Stepanovsky ..................................727-341-3680
Funeral Services
Kevin Davis ...................................................727-341-3781
Health Information Management
Sheila Newberry .........................................727-341-3623
Human Services
Cheryl Kerr .................................................727-341-3736
Nursing
Allison Chen 727-341-3700
Geneo Roberts ..........................................727-341-3625
Physical Therapist Assistant
Rebecca Kramer ...........................................727-341-3614
Radiography
John Fleming ...............................................727-341-3758
Respiratory Care
Steve Mikles ....................................................727-341-3627
Bachelor’s degrees
Health Sciences
(Dental Hygiene, Health Services Administration and Orthotics & Prosthetics)
Rebecca Ludwig, Dean .................................727-341-4150
Nursing
Susan Baker, Dean .......................................727-341-3622
Veterinary Technology
Richard Flora, Dean ......................................727-302-6721
Academic Support
NIP Learning Support Commons
Location: Room 199
Phone: ................................................................727-341-3724
Advising
Location: Student Affairs, Room 176
Phone: (messages only) ..................................727-341-3687
Bookstore
Location: Room 184
Phone: ................................................................727-545-0261
Student Services
Admissions, Business Office, Registration,
Student Records
Location: Records Office – Room 176
Hours: Mon. and Thurs. 8:30 a.m.-7 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-noon
Phone: ..................................................727-341-3750 or 727-341-3757
Clubs and Organizations
Student Life and Leadership
Location: Room 205 D
Mary Gerst ..............................................727-341-3471
Orthotics & Prosthetics Student Society
Phi Theta Kappa
Physical Therapist Assistant Club
Radiography Club
Student American Dental Hygienists’ Association
Student Caruth Health Information Management Association
Student Government Association
Student Nurses Association
Veterinary Technician Society
Disabilities Resources
Location: Room 182
Stefanie Silvers ..............................................727-341-3721
Food Service
Location: Room 204
Financial Aid
Phone: ................................................................727-791-2485
Library
Location: Room 191
Hours: Mon.-Thurs. 7:30 a.m.-9 p.m.
Fri. 7:30 a.m.-4 p.m.
Sat. 10 a.m-5 p.m.
Phone: ..................................................727-341-3604
Lost and Found
Location: Room 205 D
Phone: ..................................................727-341-3471
Parking
Location: Security office
Phone: ..................................................727-341-3654
Photo ID/Library Card
Location: Business Office
Phone: ..................................................727-341-3747
Student Lounge
Location: Room 204
Veterans Services
Location: St. Petersburg/Gibbs Campus, AD 120
Larry Hobbs ..............................................727-341-4271
Women on the Way (WOW)
Services provided on these campuses;
Clearwater Campus ........................................727-791-2634
Seminole Campus .......................................727-394-6163
Clearwater Campus

Administration
Provost
Stan Vittetoe ........................................ 727-791-2475
Associate Provost
Matt Bowen ........................................... 727-791-2492

Academic Contacts
Business
Roberto Fernandez .............................. 727-712-5770
Computer and Information Technology
Nancy Russell ........................................ 727-791-5940
Ethics
Susan Demers, Dean .......................... 727-791-2501
Humanities and Fine Arts
Jonathan Barnes ..................................... 727-791-5997
Communications
Shirley Oakley ........................................ 727-791-5904
Math
Jimmy Chang, Dean ............................. 727-791-2542
Natural Sciences
Mike Stumpe .......................................... 727-791-2535
Social and Behavioral Sciences
Anja Norman ........................................... 727-791-2671

Bachelor's degrees
Biology
John Chapin, Dean ................................. 727-394-6995
Education
Kimberly Hartman, Dean ...................... 727-712-5876
Paralegal Studies
Susan Demers, Dean .............................. 727-791-2501

Academic Support
Learning Support Commons
Location: LA 100
Phone: .................................................... 727-791-2674
Computer Labs
Location: LA 100
Phone: .................................................... 727-791-2674
Writing Studio
Location: Library
Hours: Mon.-Thurs. 8 a.m.-8 p.m.
Fri. 8 a.m.-4 p.m.
Sat. 10 a.m.-5 p.m.
Phone: .................................................... 727-791-5994
Advising
Location: Information Desk – AD 101
Phone: .................................................... 727-791-2496
Bookstore
Location: ST 108
Hours: Mon. and Thurs. 7:45 a.m.-7 p.m.
Tues. and Wed. 7:45 a.m.-5 p.m.
Fri. 7:45 a.m.-12:30 p.m.
Phone: .................................................... 727-791-2624

Student Services
Admissions, Business Office, Registration, Student Records
Location: AD 161
Hours: Mon. and Thurs. 8:30 a.m.-7 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-noon
Phone: ................................................... 727-791-2458 or 727-791-2459
Career Services
Location: AD 115
Rose Mackey ........................................... 727-791-2738

Clubs/Organizations
Student Life and Leadership
Location: ST 130
Stephanie Henningsen .......................... 727-791-2622
A.C.E. Club (Disability Awareness)
Art Club
BADEYA (Black Student Union)
Biotechnology Club
Engineering Club
Ethics Club
Film Club
Golden Key International Honor Society
Healthy East Asian Traditions
High Achievers
Honors College Student Consortium
Interdisciplinary Studies Club
International Club
InterVarsity Christian Fellowship
Phi Theta Kappa Honor Society
Positive Directions Association/Woman on the Way
Net Impact Club
Science Adventurers
Silent Titans
Students for Educational Reform
Student Government Association
Student Mentor Club
Theater Club
Toastmasters International
Undergraduate Science Research Society
Veterans Student Association

Disabilities Resources
Location: SS 110
Jeff Ziegler ......................................... 727-791-2710 or 2628

Early College/Dual Enrollment
Location: SS 133
Jeff Cesta ............................................ 727-791-5970
Candy Lazar ......................................... 727-791-5971

Financial Aid
Phone: .................................................... 727-791-2485

Fitness Center
Location: ST 104

Food Service
Location: Hard Drive Café, ES 117
Hours: Mon.-Thurs. 7 a.m.-7 p.m.
Fri. 8 a.m.-1 p.m.
Phone: .................................................... 727-791-2669
CLEARWATER CAMPUS

International Programs
Location: AD 152
Phone: .............................................. 727-791-2632

Library
Location: LI
Hours: Mon.-Thurs. 7:30 a.m.-9 p.m.
      Fri. 7:30 a.m.-4 p.m.
      Sat. 10 a.m.-5 p.m.
Phone: .............................................. 727-791-2614

Lost and Found
Location: ST 130
Phone: .............................................. 727-791-2622

Parking
Location: AD 101
Phone: .............................................. 727-791-2473

Photo ID/Library Card
Location: Library
Phone: .............................................. 727-791-2473

Security
Phone: .............................................. 727-791-2610

Student Lounge
Location: ST 113
Phone: .............................................. 727-791-2622

Testing
Location: AD 118
Phone: .............................................. 727-791-2491

Veterans Services
Location: SS 102
Leta Carreira: ........................................... 727-791-2676

Women on the Way (WOW)
Location: BT101
Phone: .............................................. 727-791-2634
Academic Contacts
Greg Nenstiel, Dean........................................ 727-791-2433
College of Business
Baccalaureate Programs
– Business Administration
– International Business
– Management and Organizational Leadership
– Sustainability Management

College of Computer and Information Technology
Certificate and Associate programs
– Information Technology (IT) Security
– Computer Networking
Baccalaureate program
– Technology Management
Sharon Setterlind, Dean................................. 727-341-4641

Note: Map is not to scale.

EpiCenter Room Codes
AC – Pinellas County Arts Council
ASA – Academic & Student Affairs
BP – Baccalaureate Programs and University Partnerships
CF – Cafeteria
CL – Collaborative Labs
CT – Corporate Training
CVB – Pinellas County Convention Center & Visitors Bureau
ED – Pinellas County Economic Development
FS – Food service
HT – High Tech Certificate Program
MR – Meeting rooms
TM – Technology Management
UPD – University Partnership Center
WN – Work/Hub
Seminole Campus Room Codes
CC - Library/Arms - Conference Center
DL - Dental building
LI - Dennis L. Jones Community Library at Seminole Campus
MA - Maintenance
PB - Portables
PH - Pharmacy
PK - Parking
PW - Portables West
P9001 - Faculty offices and seminar room
P9002 - Classroom
P9003 - Classroom
P9004 - Classroom/game lab
P9005 - Early College offices
P9006 - Early College classroom
P9007 - GED classroom
P9008 - Faculty offices and seminar room
P9009 - Office and restrooms
PB701 - Restrooms and Drinking Fountains
PB702 - Faculty Offices
PB703 - Classroom
PB704 - Classroom
PB705 - Classroom
TL - Technology Learning
UP - C.W. Bill Young University Partnership Center building

Area Map
SEMINOLE CAMPUS

Administration
Provost
Jim Olliver........................................727-394-6111
Associate Provost
Lynda Womer....................................727-394-6112

Academic Contacts
Business
Nicole Panuthos.................................727-394-6266
Communications
Albert Farr ........................................727-394-6044
Humanities and Fine Arts
Kevin Stanley.....................................727-394-6011
Math
Lisa Borzewski ..................................727-394-6170
Natural Sciences
Amanda Gilleland ...............................727-394-6024
Social and Behavioral Sciences
Sheryl Peterson..................................727-394-6948
A.S. and Certificate Outreach Specialist
Sandy Decarlo....................................727-394-6130

Academic Support
Learning Support Commons
Location: TL 104
Phone: ........................................727-394-6189
Computer Labs
Location: Collaborative Commons – UPC 192
Phone: ........................................727-394-6103

Advising
Location: UPC 105
Phone: ........................................727-394-6234

Bookstore
Location: UPC Lobby
Phone: .........................................727-395-0403

Student Services:
Admissions, Business Office, Registration,
Student Records
Location: UPC Lobby
Hours: Mon. and Thurs. 8:30 a.m.-7 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-noon
Phone: .........................................727-394-6134

Clubs/Organizations
Student Life and Leadership
Location: UPC 195
Dawn Waechter: ...............................727-394-6158
Entrepreneurship CEO Chapter Club
Environmental Club
Future Teachers Group
GLOW (Gay, Lesbian or Whatever) Club
Hospitality Club
International Club
Math Club
Music Club
Phi Theta Kappa – PTK
Rotaract Club
Spanish Club
Student Government Association – SGA
Student Veterans Association
(WAVE) Web, Arts & Visual Entertainment Club
Women on the Way

Disabilities Resources
Location: UPC 110
Aimee Stubbs.................................727-394-6289

Early College/Dual Enrollment
Location: PT 606
Phone: ........................................727-394-6164

Financial Aid
Phone: ........................................727-394-6164

Food Service
Oasis Café
Location: First-floor lobby of the UPC
Location: Library
Hours: Same as library operating hours

Library
Dennis L. Jones Seminole Community Library at
St. Petersburg College
Location: 9200 113th St. N
Hours: Mon.-Thurs. 7:30 a.m.-9 p.m.
Fri. 7:30 a.m.-4 p.m.
Sat. 10 a.m.-5 p.m.
Sun. 1-5 p.m.
Phone: ........................................727-394-6905

Photo ID/Library Card
Location: Information Commons – TL 104
Phone: ........................................727-394-6133

Testing
Location: UPC 105
Phone: ........................................727-394-6234

University Partnership Center
Location: UPC 203
Phone: ........................................727-394-6200

Parking
Location: Security, UPC 101
Phone: ........................................727-394-6248

Veterans Services
Location: PT 609
Allison Shenofsky..........................727-394-6204

Women on the Way (WOW)
Phone: ........................................727-394-6163
ST. PETERSBURG/GIBBS CAMPUS

Administration
Provost
Karen Kaufman White..........................................................727-341-4656
Associate Provost
Tyrone Clinton..................................................................727-341-4349

Academic Contacts
Business
Greg Nenstiel, Dean ..................................................727-791-3026
Michael Ewell...............................................................727-341-3543

Computer and Information Technology
Sharon Setterlind, Dean .......................................727-341-4677
Nancy Russell.................................................................727-341-4724

Education
Kimberly Hartman, Dean ...........................................727-712-5876

Communications
Evelyn Finklea..............................................................727-341-4369

Ethics
Adeniji Odutola..............................................................727-341-4313

Humanities and Fine Arts
Nancy Smith.................................................................727-341-4361

Math
Jimmy Chang, Dean ....................................................727-341-4305
David Kolonoski............................................................727-341-4757

Natural Sciences
Bev Grundset, Biological .............................................727-341-4343
Richard Musgrave, Physical ....................................727-341-4379

Social and Behavioral Sciences
Evelyn Finklea..............................................................727-341-3556

A.S. and Certificate Outreach Specialist
Debra Grady-Sheehy.....................................................727-341-4722

Academic Support
Learning Support Commons
Location: TE 200
Phone:..................................................................................727-341-3512

Writing Studio
Location: Library 2nd Floor
Phone:..................................................................................727-302-6402
Hours: Mon.-Thurs. 7:30 a.m.-9 p.m.
Fri. 7:30 a.m.-4 p.m.
Sat. 9 a.m.-1 p.m. (LSC), 10 a.m.-1 p.m. (WS)

Computer Labs
Location: Academic Resource Commons - TE 200
Phone:..................................................................................727-341-3512

Advising
Location: AD 118
Phone:..................................................................................727-341-4345

Bookstore
Location: SS 104
Phone:..................................................................................727-347-0310

Student Services
Admissions, Business Office, Registration,
Student Records
Location: AD 160
Hours: Mon. and Thurs. 8:30 a.m.-7 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-noon
Phone:..................................................................................727-341-4733

Career Services
Location: AD 121
Rose Miglino................................................................727-341-4640
Jennifer Palmer.............................................................727-341-4358

Clubs/Organizations
Student Life and Leadership
Location: SS 111
Davie Gill.................................................................727-341-4314

Band/Jazz Ensemble
Cheerleaders
Chorus & Madrigalians
Circle K
Collegiate Music Educators
Engineering Club
Ethics in Action
Friends of Florida Club
Geoscience Club
Harambee (Black Student Union)
High Achievers Club (affiliated with the Student Support Services Program)
Honors College
International Student Organization
InteVarsity Christian Fellowship
Intramurals
Making Your Radio Active (MYRA)
Medical Club
MIRA Guild
Phi Theta Kappa, Eta Nu Chapter
Student Government Association
Student Republican Club - Political Club
Student Veterans Association
Theater Arts and Production Club
The Tutoring Club

Disabilities Resources
Location: AD 118
Ray Hollowell.............................................................727-341-4316

Financial Aid
Phone:..................................................................................727-341-2485

Food Service
Location: Library

International Programs/Study Abroad
Location: AD 103
Phone:..................................................................................727-341-4735

International Student Services
Location: AD 103
Phone:..................................................................................727-341-4370
Library
Hours: Mon.-Thurs. 7:30 a.m.-9 p.m.
Fri. 7:30 a.m. - 4 p.m.
Sat. 10 a.m. - 5 p.m.
Phone: .............................................. 727-341-7199

Lost and Found
Location: SS 111
Phone: ............................................. 727-341-4627

Office of Special Programs
Location: SA 100
Linda Hogans ........................................ 727-341-3542

Parking
Location: Campus Security, SS 112
Phone: .............................................. 727-791-2560

Photo ID/Library card
Location: TE 200, AD 121
Phone: .................. 727-341-4708 or 727-341-4338

Sports
Mark Strickland ....................................... 727-341-4777

Student Support Services
Location: SA 128
Phone: .............................................. 727-341-3526

Testing
Location: AD 110
Phone: .............................................. 727-341-4637

Veterans Services
Location: AD 120
Larry Hobbs ........................................... 727-341-4271

Volunteer Services
Location: SA 137
Yalonda Tearett ...................................... 727-341-4303

Women on the Way (WOW)
Services provided on these campuses:
Clearwater Campus ...................... 727-791-2634
SPC Midtown ................................. 727-341-7156
Administration

Provost
Kevin Gordon.................................727-344-8062
Associate Provost
Mark Strickland...............................727-341-4247

Academic Contacts

Biological Science
Bev Grundset .................................. 727-341-4343

Computer and Information Technology
Sharon Setterlind, Dean .................. 727-341-4724
Nancy Russell ................................. 727-791-2530

Communications
Martha Campbell, Dean ................. 727-791-2570
Evelyn Finklea ................................. 727-341-4369

Ethics
Barbara Grano ................................. 727-341-4313

Humanities and Fine Arts
Jonathan Steele, Dean .................... 727-791-5987
Nancy Smith ................................. 727-341-4361

Math
Jimmy Chang, Dean ......................... 727-341-4605
David Kolonoski ............................... 727-341-3573

Natural Sciences
John Chapin, Dean ......................... 727-394-6995

Physical Science
Stephen Andrasik ............................. 727-341-4275

Social and Behavioral Sciences
Joseph Smiley, Dean ....................... 727-712-5851
Evelyn Finklea ................................. 727-341-4369

A.S. and Certificate Outreach Specialist
Marta Przyborowski .......................... 727-341-7973

Academic Support

Learning Support Commons
Location: Tutoring Center – DC-314
Tutoring in various subjects is provided for SPC Downtown students. Call for days and times.
Phone ........................................ 727-341-7911
Heather Disler ................................. 727-344-8065

Computer Labs – Learning Support Commons
Location: Open-use computer labs – DC 255
Hours: Mon.-Thurs. 7:30 a.m.-8 p.m.
Fri. 7:30 a.m.-noon
Sat. 9 a.m.-1 p.m.
Phone ........................................ 727-341-7962

Advising

Location: DC 101
Jerry Cade, Counselor ................... 727-341-7966
Brooke Janik, Advisor .................... 727-341-4248
Roslynn Kearney, Generalist .......... 727-344-8058
Jeanne Wachtel, Advisor ................ 727-341-3010

Bookstore
Barnes & Noble Bookstore
Hours: Mon. and Thurs. 8:45 a.m.-7 p.m.
Tues. and Wed. 8:45 a.m.-5 p.m.
Friday-Sunday Closed
Phone ........................................ 727-821-4273

Student Services
Admissions, Business Office, Registration,
Student Records
Location: DC 101 (lobby)
Hours: Mon. and Thurs. 8:30 a.m.-7 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-noon
Phone ........................................ 727-341-4249

Clubs/Organizations
Student Life and Leadership
Frank Jurkovic .................................. 727-341-4261
Environmental Consulting Society
High Achievers Club (affiliated with the Student Support Services Program)
Intramural Sports
Phi Theta Kappa Eta Nu Chapter
Psychology Club
Soccer Club
Student Government Association
Student Project

Career Services
Kellie Ziemak .................................. 727-341-4245

Disability Resources
T. J. Williams ................................. 727-341-7913
(Tues., Wed. and Fri) - DC 101C

Financial Aid
Phone ........................................ 727-791-2485

Food Service
Nature’s Table Café
Location: 1st Floor near 3rd Street entrance
Phone ........................................ 727-822-8690
Vending machines on 2nd and 4th floors

International Programs
Services provided on the St. Petersburg/Gibbs Campus
Phone ........................................ 727-341-4370

Library
SPC Downtown students have access to any SPC library, as well as the Nelson Poynter Memorial Library at USF St. Petersburg. There is an on-site librarian available in the Tutoring Center, DC 314 on Mon. 7:30 a.m.-1:30 p.m., Tues. 9:30 a.m.-5:30 p.m. and Wed. 2:30 p.m. - 9 p.m.
Heather Disler ................................. 727-344-8065

Lost and Found
Location: DC 225
Phone ........................................ 727-341-7974
SPC DOWNTOWN

Parking
SPC Downtown students may purchase a parking hangtag on campus on a first come, first served basis to park in the parking garage at 218 Second Ave. N. Hangtags are $50 per term for spring and fall; $25 for summer term; and $25 for evening-only students. Parking Garage Hours: Mon.-Thurs. 6:30 a.m.-10 p.m., Fri. 7 a.m.-5:30 p.m. Students also have the option of metered street parking or paying a fee to park in the BayWalk parking garage.
Phone: _____________________________ 727-341-4249

Photo ID/Library card
Location: Campus Security
Phone: _____________________________ 727-341-4262

Testing
Phone: _____________________________ 727-341-4249

Veterans Services
Location: DC 101F
Jerry Cade ___________________________ 727-341-7966
Location: St Petersburg/Gibbs Campus, AD 120
Larry Hobbs ___________________________ 727-341-4271

Women on the Way (WOW)
Services provided on these campuses:
Clearwater Campus ___________________ 727-791-2634
SPC Midtown _________________________ 727-341-7156
Due to limited space at Midtown, we have partnered with local churches and businesses for additional parking at Royal Theatre (South parking lot only), 1011 22nd St. S; Mt. Zion Progressive MNB Church, 955 20th St. S; and First Mount Zion MB Church, 1121 22nd St. S.

Veterans Services
Services provided on the St. Petersburg/Gibbs Campus
Larry Hobbs AD-120 727-341-4271
Administration
Provost
Conferlete Carney ..........................727-712-5742
Acting Associate Provost
Rod Davis........................................727-712-5713

Academic Contacts
Business
Roberto Fernandez..........................727-712-5770
Computer and Information Technology
Chrissy Risberg..........................727-712-5815
Communications
Laura Smith..................................727-712-5795
Education
Kimberly Hartman, Dean ................727-712-5876

Ethics
David Monroe ..................................727-712-5404
Humanities and Fine Arts
Mark Lulek..........................727-712-5717
Math
Beth Goodbread..........................727-712-5754
Natural Sciences
Meg Delgato..........................727-712-5459
Social and Behavioral Sciences
Joseph Smiley, Dean ................727-712-5851
Social Sciences
David Liebert..........................727-712-5776
A.S. and Certificate Outreach Specialist
Steve Ford..........................727-712-5729

Academic Support
Learning Support Commons
Location: Library
Phone: ..................................727-712-5729
Computers for Student Use
Location: Fine Arts Building – Information Commons
Phone..................................727-712-5729

Advising
Location: Administration Building
Phone: ..................................727-712-5761

Bookstore
Location: Olympia Building
Hours: Mon.-Thurs. 7:45 a.m.-7 p.m.
Fri. 7:45 a.m.-2 p.m.
Sat. Closed
Phone: ..................................727-712-5735

Student Services
Admissions, Business Office, Registration, Student Records
Location: Administration Building
Hours: Mon. and Thurs. 8:30 a.m.-7 p.m.
Tues. and Wed. 8:30 a.m.-4:30 p.m.
Fri. 8:30 a.m.-noon
Phone: ..................................727-712-5736

Clubs and Organizations
Student Life and Leadership
Location: Agora Building
Erin Senack-Daum..........................727-712-5712
Art Club
Creative Community
Chinese Club
Entrepreneurship Club
Free Thinkers Alliance
Hellenic Society Student Organization
Latinos United
Love Serve Live Crew
Non-Traditional Student Club
Phi Theta Kappa
SASA (Students Against Sexual Assault)

Disabilities Resources
Location: Administration Building
Barbara Thompson..........................727-712-5789

Early College/Dual Enrollment
Location: PS 104
Clayton Snare..........................727-712-5281

Financial Aid
Phone: ..................................727-791-2485

Library
Location: Fine Arts Building
Hours: Mon.-Thurs. 7:30 a.m.-9 p.m.
Fri. 7:30 a.m.-4 p.m.
Sat. Closed
Sun. noon-7 p.m.
Phone: ..................................727-712-5718

Lost and Found
Location: Agora Building, Security Office, AG 132
Phone: ..................................727-712-5790

Photo ID/Library card
Location: Agora Building, Security Office, AG 132
Phone: ..................................727-712-5790

Registration
Theresa Kontodiakos.....................727-712-5865

Student Lounge
Location: Agora Building

Testing
Phone: ..................................727-712-5761

Vehicle registration/parking
Location: Agora Building, Security Office – AG 132
Phone: ..................................727-712-5790

Veterans Services
Location: Agora Building, SA-105
Enrique Bernal..........................727-712-5848

Wellness Center
Student Center..........................727-712-5843
Wellness Center..........................727-712-5710

Women on the Way (WOW)
Students are served by the below campuses
Clearwater Campus..................727-791-2634
Seminole Campus..................727-394-6163
VETERINARY TECHNOLOGY CENTER
12376 Ulmerton Rd.
Largo

Main Information .................... 727-302-6700

Academic Contacts
School of Veterinary Technology
Richard Flora, Dean .................... 727-302-6721
Tricia Gorham, Lead Faculty ............ 727-302-6733

Advising
Don Keller, Baccalaureate Program
Specialist ............................. 727-791-2693

SPC Veterinary Technology Center
Room Codes
100-119 - TBA
120, 122 - Restrooms
121-132 - TBA
134 - Student Work
136-139 - TBA
139A - Mechanical
140 - Electrical
141, 143 - Computer Lab
142 - Anatomy Lab
144 - Lab Storage
145 - Collaborative Lab
146 - Pathology Lab
150 - Custodial
151-152 - Restrooms
153 - Computer
154 - Stuhl
156 - Surgery
157 - Mechanical
157A - Electrical
158 - Generator
158 - Recovery
159 - Telecommunications
160 - Central
160A - Pharmacy
161 - Food Prep
161A - Food Storage
161B - Storage
162 - Bath
164 - Autopsy
165 - Animal Procedures Lab
168 - Lab Prep
170 - Radiology
172 - Dog Ward
173 - Lab Animals
174 - Cat Ward
175 - Isolation
176 - Custodial
178, 182 - Storage
180 - Oxygen
184 - Mechanical

Not to scale
www.spcollege.edu/academics

Take your education to a new level
St. Petersburg College offers many options to meet your education needs. Consider your career goals and start planning your path today. Visit www.spcollege.edu/academics for more information and browse by areas of study or by degree type.

Work Now    Advance    Excel
CERTIFICATE    ASSOCIATE DEGREE    BACHELOR’S DEGREE    CONTINUING EDUCATION

Academic Calendar
There are many dates that are important for you to know, such as when classes begin, deadlines for withdrawing, dates of college holidays and final exam schedules to name a few. www.spcollege.edu/calendar

Advising
Academic Advisors will help you get started by walking you through entrance procedures, evaluating placement test scores, reviewing new student orientation information and assisting in course selection based on your career goals. Browse our top FAQs at www.spcollege.edu/askspc or visit www.spcollege.edu/advising to contact an advisor.

Alternative credit options
SPC wants to help you finish your degree. We offer several ways to earn up to 45 college credits for your mastery of subjects, experience, military training, previous education or industry certification. www.spcollege.edu/makeitcount

ANGEL Learning Management System
If you are taking an online or blended course, you need to become familiar with ANGEL, the college’s system for online and blended course delivery. ANGEL is also a great way to communicate with your instructors. Visit www.spcollege.edu/eCampus for a variety of ANGEL resources and tutorials. Links to ANGEL can be found on the homepage and at the top of most pages on the SPC website. Your ANGEL username and password are the same as your MySPC user ID and password. angel.spcollege.edu

Computer Labs
Computer labs are available on each campus for all of your academic needs. You must have a MySPC username and password to use the computers. Also, be sure to bring a flash drive to save your work. www.spcollege.edu/computerlabs

Florida Virtual Campus
FLVC is a free online advising website to help students plan and track their education progress from middle school through college. FLVC is sponsored by the Department of Education and the Florida Center for Advising & Academic Support. www.flvc.org

Honors College
St. Petersburg College’s Honors College provides an exemplary education and an intellectual community that encourages our most talented and motivated students in creativity and deeper understanding, leadership qualities and critical thinking skills. www.spcollege.edu/honorscollege

Library
Your student ID is your library card and can be used to check out materials or use any of the services our campus libraries provide. Our joint-use libraries on St. Petersburg/Gibbs and Seminole campuses offer the benefits of a public library and college library in one. Use our online library for the convenience of research anytime and anywhere. www.spcollege.edu/libraries

My Graduation Status
This online tool, available in My Learning Plan, shows you in a clear, concise way how much progress you have made and how much needs to be done to complete your degree. www.spcollege.edu/myspc
**My Learning Plan**

My Learning Plan is an online tool that helps guide you through the requirements for your degree. It gives you up-to-the-minute guidance on how much progress has been made toward your goal and helps you determine the impact of decisions to drop or add courses or change majors. [www.spcollege.edu/myplanner](http://www.spcollege.edu/myplanner)

**New Initiative Program**

The New Initiative Program (NIP) offers academic assistance to pre-health and health education students. [www.spcollege.edu/hec/nip](http://www.spcollege.edu/hec/nip)

**Online Classes**

SPC offers hundreds of accredited online college courses in dozens of majors, plus online student support services. Look for online courses as you register. [www.spcollege.edu/ecampus](http://www.spcollege.edu/ecampus)

**Study Abroad**

SPC’s study abroad programs allow students to travel to countries like Ireland, Italy and Spain while earning college credit. [www.spcollege.edu/studyabroad](http://www.spcollege.edu/studyabroad)

**Testing**

SPC students must pass specific tests to enroll in a program of study and to graduate from some programs. [www.spcollege.edu/testing](http://www.spcollege.edu/testing)

The College Placement Test (CPT) is used to determine if new students are at college level in reading, English and math. SAT and ACT test scores may be used in lieu of the CPT. See an advisor for details. [www.spcollege.edu/CPT](http://www.spcollege.edu/CPT)

**Transcript**

Your SPC transcript is the official, permanent academic record that includes the classes you have taken, grades earned for each class, honors and degrees completed. [www.spcollege.edu/transcript](http://www.spcollege.edu/transcript)

**Tutoring and Classroom Support (Free)**

The Learning Support Commons provides free tutoring in reading, writing and math as well as computer labs and academic resources for students. This support is available whether you are doing well in a class or need some extra assistance. [www.spcollege.edu/tutoring](http://www.spcollege.edu/tutoring)

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**Academic Policies**

**College preparatory courses**

If your College Placement Test scores indicate that some review is needed, you may be required to take college preparatory classes that do not count toward your degree. These courses teach skills in academic fundamentals so you’ll be ready to meet the challenge of college-level course work. Students who need college preparatory courses are required to take a College Success Skills course. Free tutoring also is available in the Learning Support Commons at each campus.

**Common prerequisites**

Students entering college for the first time will have to meet common prerequisite requirements before transferring to the upper-division programs at SPC or a state university in Florida. This means students will not have to take one set of courses to qualify for admission to one university and another set of courses for another university. Limited-enrollment programs will have GPA requirements, but course requirements should be the same throughout the system.

**Academic standing policy**

A student in **Good Standing** has a minimum cumulative GPA* of 2.0 and a minimum Completion Rate** of 67% for all SPC courses and courses transferred into the college. If these requirements are not maintained, the student will be placed in a Warning status.

A student in **Warning** status has one term to return to the requirements of good standing (see requirements above). If these requirements are not met, the student will be placed in a Probation status.

A student in **Probation** status must maintain a minimum cumulative GPA of 2.0 and a minimum Completion Rate of 67% each term until the student meets the requirements to return to Good Standing. If these requirements are not met, the student will be placed on Academic Suspension.

A student placed on **Academic Suspension** will not be allowed to re-enroll for one term. Before re-enrolling, the student will be required to consult with an advisor and a learning support specialist to complete the terms of a Success Contract. If a student successfully serves the Academic...
Suspension and successfully completes the Success Contract, the student will be placed back on Probation status. If a student, upon return to Probation status, fails to meet the requirements of that status, that student will be placed on Academic Dismissal.

A student placed on Academic Dismissal will not be allowed to re-enroll for one year. Before re-enrolling, the student will be required to consult with an advisor and a learning support specialist to complete the terms of a Success Contract. If a student successfully serves the Academic Dismissal and successfully completes the Success Contract, the student will be placed back on Probation status.

* Cumulative GPA includes remedial credit hours and transfer credit hours.
** Completion ratio does not include remedial credit hours, but does include transfer credit hours.

Course load
The maximum course load is 18 credit hours in Fall and Spring terms and 12 credit hours in Summer term. SPC has developed the Credit Hour Commitment Model to help students determine the appropriate course load for each term. For every one credit hour enrolled 47 hours of time should be committed. This commitment includes both time spent in class as well as time completing assignments and preparing for coursework. For example a 16-week three credit hour class would require 144 total hours of commitment or 9 hours for each of those 16 weeks. Classes that meet for less than 16 weeks will require larger weekly time commitments. Please see the table below.

Voluntary audit/withdrawal policy
Students must choose the option to audit a course before the end of the drop/add registration period. A student may elect to withdraw voluntarily from a course through the last day to withdraw with a final grade of "W". These dates are listed in the academic calendar on the College's website. A student may elect to voluntarily withdraw from a course after the last day to withdraw with a grade of "W". Students who voluntarily withdraw after the last day to withdraw with a grade of "W" will receive a grade of "WF". See BOT Procedure 6Hx23-4.31.

<table>
<thead>
<tr>
<th>Session Type</th>
<th>Credit Hours</th>
<th>Total Hour Commitment</th>
<th>Weekly Commitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>16-week</td>
<td>3</td>
<td>144</td>
<td>9 hours</td>
</tr>
<tr>
<td>10-week</td>
<td>3</td>
<td>144</td>
<td>14.4 hours</td>
</tr>
<tr>
<td>8-week</td>
<td>3</td>
<td>144</td>
<td>18 hours</td>
</tr>
<tr>
<td>5-week</td>
<td>3</td>
<td>144</td>
<td>28.8 hours</td>
</tr>
</tbody>
</table>
Register for classes 24/7
Registering for classes online is easier than ever. The My Learning Plan tool in MySPC speeds up the registration process and helps take the guesswork out of deciding what courses to take and when to take them. To register for classes online, login to MySPC and:
• Check your To Do List and view holds that might prevent registration
• Check financial aid status
• Check your student email
• Register for classes
Register as early as possible to get the best schedule. SPC has guaranteed scheduling so no class will be canceled once it is posted. Visit www.spcollege.edu/calendar for registration dates.

Need help?
SPC staff are available to help answer your registration questions. Call SPC’s Information Center at 727-341-4772 or visit your campus. Office hours are posted at www.spcollege.edu/hours. The shortest wait times are in the morning. Limited services may be available up to an hour before closing, depending on the number of students waiting. We offer extended hours during peak registration times.

Tuition*
Lower division courses
In-state, per credit hour ...................... $105.75
Out-of-state, per credit hour .............. $380.90
Upper division courses
In-state, per credit hour ...................... $116.70
Out-of-state, per credit hour .............. $419.79
* Tuition and fees are subject to change. The most recent rates are posted at www.spcollege.edu/tuition.

Paying your tuition
Paying your tuition is the last step in registration. It is important that fees be paid by the due date listed on your fee schedule to avoid being dropped from your classes. Check MySPC for your due date and payment amount.
• Residency Status for Tuition
The tuition you pay is determined by your residency classification. A Florida resident pays a much lower tuition rate than an out-of-state resident. www.spcollege.edu/residency
• How to pay tuition
You can pay your tuition online or on campus. www.spcollege.edu/paytuition
• Tuition Payment Plan
SPC offers an interest-free tuition payment plan that is affordable and convenient. To qualify for this short-term loan, students pay a percentage up front and an enrollment fee of $25 to $35 depending on when they apply. www.spcollege.edu/paymentplan
• Florida PrePaid Tuition Plan
SPC accepts Florida PrePaid College funds. Visit our www.spcollege.edu/calendar for deadlines for last day to pay tuition online with Florida PrePaid plans. www.myfloridaprepaid.com
• Refund policy
Review details on SPC’s refund policy at www.spcollege.edu/refunds.

After you register
• Get your student ID
To get your student ID, stop by the nearest campus and bring photo identification (such as a driver’s license) and a paid receipt for the current term.
• Activate your SPC One Card
If you are 18 years old as of the first day of classes and enrolled in at least one credit hour, you will receive an SPC One debit card for financial aid awards and refunds. www.spcollege.edu/onecard
The college sponsors a variety of special and cultural events throughout the year - many at no charge with your student ID. Check out our events calendar, find out how to get around on campus and get details on clubs and organizations. www.spcollege.edu/studentlife

Visit your campus or contact your Student Life and Leadership Coordinator for information on:

**Athletics**
SPC has quality intercollegiate athletic teams that compete for conference championships in women’s softball, tennis, volleyball and basketball and in men’s baseball and basketball. www.spcollege.edu/athletics

**Bulletin boards**
If you have an event you’d like to promote or an item or service you’d like to sell, contact the campus Student Life and Leadership office for approval to post notices on each site’s general-interest bulletin boards. The college reserves the right to restrict commercial postings.

**Clubs and organizations**
Student clubs and organizations are a great way to get involved. SPC has a variety of academic clubs, musical ensembles and special interest clubs. You can also get involved in your campus Student Government Association. www.spcollege.edu/clubs

**Event Calendar**
The college sponsors a variety of special and cultural events throughout the year - many at no charge to students. www.spcollege.edu/events

**Student lounges**
Most campuses have a student lounge, where students can relax, study, watch TV, play billiards, table tennis and other games.

**Student publications**
Explore SPC Student publications at www.spcollege.edu/publications. The official student newspaper of St. Petersburg College is available at Sandbox.spcollege.edu.

**Student recreational activities**
SPC sponsors many intramural and recreational activities including basketball, table tennis, bowling, flag football, volleyball and soccer that provide friendly, organized competition. Each student is responsible for accident insurance. Stop by the Student Life and Leadership Office for details.

**Volunteer**
Become involved in your local community by giving your time, knowledge and experience as a volunteer at St. Petersburg College. Your special touch can make a significant difference in the lives of SPC’s students as you assist them in achieving their academic goals – all while doing the things you enjoy! Many fun and exciting opportunities are available to you as part of our volunteer team. www.spcollege.edu/volunteer

**Wellness centers**
Our wellness centers are workout facilities equipped with Nautilus machines, free weights, StairMasters, exercycles and treadmills. They are free and open to students when they aren’t being used by a physical education class. www.spcollege.edu/wellnesscenters
STUDENT SERVICES

Campus Safety
SPC is dedicated to providing a safe campus environment. If you have concerns about suspicious behavior or an unsafe situation, report it promptly to campus authorities or to College-wide Security at 727-791-2560. In an emergency, call 911 then notify the security office. Visit www.spcollege.edu/safety for:
- Emergency numbers
- Safety Tips
- Crime, fire and OSHA reports
- Sexual offenders list
- Emergency Response Guide
- Emergency Management Plan
- Parking rules

Career Services
SPC Career Services can help you select a career direction and appropriate program of study. We can help with everything from personal assessment, career exploration and decision-making, choosing a matching SPC major, preparing a job search strategy, developing a resume and cover letters, interview preparation and salary negotiation. Learn more about new online career tools at www.spcollege.edu/careerservices

Complaints, grievances and appeals
SPC is committed to providing prompt and fair resolution of all student concerns. Find details on how to express your academic and non-academic complaints and your suggestions at www.spcollege.edu/complaint. You can also participate in student surveys at www.spcollege.edu/surveys.

Disability Resources
Disability Resources carries out SPC’s commitment to the open-door concept and equal access to educational opportunities for all qualified individuals with disabilities. Disability Resource Specialists and staff coordinate a variety of services including classroom and testing accessibility, sign language interpreters, assistive technology and training through the Disability Resources office on each campus. www.spcollege.edu/dr

Food services
Nearly every campus has a place to snack between classes. View the campus listings in this guide for details. www.spcollege.edu/campusfoodservices

Graduation
In order to make your degree official for transcripts and future career needs, you must apply to graduate even if you don’t plan to attend the graduation ceremony. Review this website for information on preparing to graduate, how to apply and graduation day details. Graduation ceremonies for the college are held three times a year, at the conclusion of the fall, spring and summer terms. www.spcollege.edu/graduation

Housing
There are no residence halls at SPC. However, there are several apartment complexes near each college site. Housing information may be available through the Student Life and Leadership offices on each site.

Insurance
The college does not provide accident or health insurance for students. Optional student insurance may be obtained from a college-approved insurance company at the student’s expense. Forms are available in the Student Life and Leadership offices. Certain courses require the student to obtain liability insurance for which a special fee is charged.

Internships
Get real world experience from some of the area’s best employees. Learn valuable on-the-job skills and expand your professional network with an internship from SPC’s College-wide Internship Office. www.spcollege.edu/studentinterns

International Student Services
We value the intellectual and cultural diversity that international students bring to our campuses. Students who are not U.S. citizens have two options to take classes at SPC. You can come to the U.S. and study on our campus or you can stay in your home country and study online. We work closely with international students to help them succeed by offering assistance with admission, immigration advising, cultural adjustments, involvement in activities and much more. www.spcollege.edu/internationalstudents
Parking
Parking is free in most places at SPC as long as you park in spaces reserved for students. Students at SPC Downtown need to purchase a hangtag to park in the garage. www.spcollege.edu/parking

Student Assistance Program
If you need support, advice or just a friendly ear, help is only a phone call away. SPC is offering this service for FREE to SPC students. www.spcollege.edu/referrals

Student ID/library card
Before you can check out library materials, use a computer lab or work out at any campus wellness center, you need an SPC photo ID. To get your ID, stop by the nearest campus and bring photo identification (such as your driver’s license) and a paid receipt for the current session. Distance students should complete the Student ID Request Form found on the Registration Guide of the eCampus website. www.spcollege.edu/studentid

Student Support Services program
Student Support Services is a federally-funded program that helps first generation and low income students graduate from college. www.spcollege.edu/sss

Textbooks
You can purchase new, used or digital books or rent them at bookstores operated on campus and online by Barnes & Noble. You can automatically order your textbooks after you register in MySPC and have them shipped to your home or pick them up at any of the Barnes & Noble bookstores on campus. If you are receiving financial aid and your aid exceeds your tuition and fee charges, you may purchase books and supplies using our Book Line of Credit, a short-term, interest free loan at our campus bookstores. You can also trade textbooks through SPC’s Book Swap. www.spcollege.edu/textbooks

Veterans Services
St. Petersburg College has been named one of the top 15 veteran-friendly colleges in the country. Veterans Services specialists will help ease your transition in starting, continuing or resuming your educational pursuit and offer assistance with Department of Veterans Affairs (VA) educational benefits. Veterans Services Centers provide specialized services to Veterans, eligible dependents, active duty servicepersons and members of the Selected Reserve. Currently, more than 1,800 student veterans have made SPC their choice – with more student veterans joining our ranks every day. www.spcollege.edu/veterans

Women on the Way (WOW)
Women on the Way (WOW) assists students entering or re-entering college after an extended period away from academic life. www.spcollege.edu/wow
Not sure how to pay for college?
Financial Assistance Services provides guidance on grants, scholarships, student employment and loans to help pay college expenses. Online student services keep the same hours as you – 24/7. Login to MySPC for instant access to your financial aid information or visit www.spcollege.edu/getfunds for a step-by-step checklist to apply for financial aid and the most up-to-date information on a wide range of topics.

Free Application for Federal Student Aid (FAFSA)
To apply for financial aid, you need to complete a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. The information you provide determines whether you qualify for federal and state grants and federal loans. To complete the FAFSA, you will need to get a Federal Student Aid PIN at www.pin.ed.gov

Financial aid contacts
General Questions
Phone: 727-791-2485
Fax: 727-791-2495
TTY: 727-712-5282
Email: askfas@spcollege.edu

Verification
Fax: 727-791-2495
Email: verification@spcollege.edu

Satisfactory Academic Progress
Fax: 727-444-6991
Email: sapappeals@spcollege.edu

SALT
Website: www.saltmoney.org/SPC
Loan Counseling: 877-523-9473, loanhelp@saltmoney.org
Member Support: 855-469-2724, salt@saltmoney.org

Locations/Hours
Financial aid offices are located in the administration buildings on the Clearwater, St. Petersburg/Gibbs, and Tarpon Springs campuses; in the UP building on the Seminole Campus; and the main buildings on the Downtown and Midtown campuses. Hours of service:

Clearwater, St. Petersburg/Gibbs, Tarpon Springs and Seminole campuses
Monday and Thursday, 8:30 a.m.-7 p.m
Tuesday and Wednesday, 8:30 a.m.-4:30 p.m.
Friday, 8:30 a.m. – noon

Downtown
Monday, 9a.m.-7 p.m.
Tuesday, 8 a.m.-5 p.m.
Friday, 8 a.m. – noon

Midtown
Wednesday and Thursday, 8:30 a.m.-5 p.m.
Receiving funds
Students begin receiving financial aid refunds at the end of the fourth week of classes of the earliest term they are enrolled in. If you are enrolled only in Express or Second 8-week Mod classes, your financial aid will be refunded at the end of the fourth week of that term. It is the student’s responsibility to understand the attendance policies of all courses they are enrolled in. www.spcollege.edu/receivingfunds

Tuition and fees
SPC deducts tuition and fees from your financial aid award directly. If your award is less than the cost of tuition and fees, you must pay the difference by the tuition due date. www.spcollege.edu/paytuition

Book Line of Credit
If your financial aid exceeds your tuition and fee charges, you may charge up to $800 in books and supplies using the Book Line of Credit (a short-term, interest-free loan) at campus bookstores. The amount of your Book Line of Credit is based on projected financial aid that will be refunded at the end of the fourth week of your classes. Check MySPC to see your individual amount. The bookstore will have your information on file and will apply your available book charges against your tuition account. www.spcollege.edu/bloc

Disbursements
Disbursements occur when SPC receives federal, state or other funds on your behalf. These funds are disbursed to your student account to cover your tuition, fees and Book Line of Credit charges. This is the date you will see in MySPC; however, this is not the date your excess funds are refunded to your SPC OneCard.

Loan disbursements - All loans are disbursed in two payments, even if the loan is for one term. If your loan is for fall and spring, you will receive one half of the loan during the fourth week of classes of each term. If your loan is for one term only, you will receive two payments within that term, the first during the fourth week of your classes and the second at the halfway point of the term.

Refunds
Refunds to your SPC OneCard occur when the amount of the disbursements received on your behalf is greater than the amount owed for tuition, fees and the Book Line of Credit. The excess funds will be refunded to your SPC OneCard based on the choice you made when you activated the card. Refunds begin at the end of the fourth week of your classes. Visit www.spcollege.edu/onecard for refund dates and other details.

Student employment pay
Students working through student employment programs of Federal Work Study, America Reads, America Counts or Student Assistants will receive their paychecks bi-weekly through their supervisor or directly deposited into their bank accounts.

Satisfactory Academic Progress
Federal regulations require that all students who receive financial aid demonstrate that they are moving through their academic program at a reasonable rate and are making progress toward their degree in order to continue receiving financial aid. www.spcollege.edu/sap

Withdrawing from class
CAUTION: If you are a financial aid recipient and are thinking about dropping your classes or withdrawing from the college, please consult a financial aid counselor first to be sure you understand the consequences of this decision. www.spcollege.edu/withdrawal
The most up-to-date compliance information is available on the college website, www.spcollege.edu. Access to information about Board of Trustees rules, procedures, safety and security data and other compliance and legal regulations can be accessed at www.spcollege.edu/legal or www.spcollege.edu/boardrules.

Links to specific information about the following topics can be found at www.spcollege.edu/studentrights:

- Academic Honesty Guidelines
- Accreditation
- Access to SPC Campuses
- Acquired Immune Deficiency Syndrome (AIDS) Information
- Alcohol and Illegal Drugs
- Annual Campus Security/Crime Update
- Articulation Agreement
- Catalog Year vis-à-vis College Entrance and Allied Health Programs
- Complaints/Concerns/Suggestions
- Complying with Copyright Law
- Copyright Infringement Policies
- Cost of Attendance
- Crime Information and Statistics
- Course Repeat Policy
- Disability Resources
- Discrimination Procedure
- Discrimination Grievance Procedure
- Drug Alcoholic Abuse Prevention
- Fire Safety Reports
- Florida Virtual Campus (FLVC)
- Gender Equity in Intercollegiate Athletics
- General Education Requirements
- Graduation and Transfer Rates
- Gramm Leach Bliley Act
- Incomplete Grades and Procedures
- Information Technology Acceptable Use
- Intercollegiate Athletics
- Mass Notification
- Meningococcal Meningitis & Hepatitis B
- Missing Person Policy
- Net Price Calculator
- Parking
- Peer to Peer File Sharing
- Placement Rates
- Possession of Weapons
- Preventative Measures Against Rape
- Reporting a Crime/Important Numbers
- Retention Rate
- SARS Basic Information
- Security Awareness/Tips
- Sexual Harassment Awareness, Definitions and Facts
- Sexual Misconduct Definitions and Facts
- Student and Student Organization Regulations
- Student Body Diversity
- Student Ombudsman Office
- Student Records Rule
- Threat Assessment
- Time Warnings and Emergency Notifications
- Transfer of Credit Policy
- Voluntary Audit/Withdrawal Policy
- Voter Registration
- Warning/Probation/Suspension/Dismissal Policy
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**SPC Complaint Policy**

St. Petersburg College is always looking for ways to improve. We are committed to providing prompt and fair resolution of all student concerns and strive to make the process of communicating such concerns as easy as possible. We take these concerns very seriously and the information below outlines this process. Examples of student complaints related to this policy include matters relating to College facilities (services received, facilities, etc.) or other services such as the College bookstore, student services or campus cafeteria.

To make a formal complaint:

1. Access the College’s Student Complaint website www.spcollege.edu/complaint.
2. Complete and submit the online complaint form. If a student is in need of accommodations, a college employee may submit the form on their behalf.
3. Your complaint will be routed to the appropriate department and you will receive confirmation of receipt within 24 hours (not counting days the college is closed) that the complaint has been received.
4. The complaint will be processed and you will be notified of the resolution in writing. Academic appeals and student grievances are not considered complaints and should be lodged through the formal student grievance/appeal process found in the SPC Board of Trustee Procedure (P6Hx23-4.36). If you have an academic grievance or appeal, please utilize this procedure.

Conduct
SPC students are expected to conduct themselves in a manner that will reflect credit to the college, the community and themselves. Each student, by registering, assumes the responsibility to become familiar with and abide by the general regulations and rules of conduct outlined at www.spcollege.edu/studentconduct.

Discrimination
SPC does not tolerate discrimination in its employment practices or in the admission and treatment of students. All SPC employees and students are responsible to adhere to SPC’s discrimination policy. Violators are subject to disciplinary action, which may include reprimand, suspension or dismissal. For information on types of discrimination and reporting information visit www.spcollege.edu/discrimination.

Safety Reports
St. Petersburg College’s Security Department is dedicated to the safety of students, staff and visitors by providing quality services and information to help make the time that you spend at SPC safe and enjoyable. Visit www.spcollege.edu/campussafety for current reports on:
- Criminal activity on campus/neighboring area
- Fire Report
- Sexual Offenders List
- OSHA Report

Sexual Harassment
St. Petersburg College has a strong commitment to keeping its workplaces and classrooms free from sexual harassment. The responsibility for doing so rests with each member of the college community. Get details on what constitutes sexual harassment, frequently asked questions and reporting contacts at www.spcollege.edu/sexual_harassment.

Sexual Misconduct
It is St. Petersburg College’s goal to prevent sexual assault (rape) and sexual harassment on all of its campuses and other facilities. For information on definitions and facts about sexual misconduct, preventive measures you can take, procedures for reporting, penalties, victims’ rights and more, visit www.spcollege.edu/sexual_misconduct.

Student Records
Students and eligible parents and guardians have the rights as afforded by the Family Educational Rights and Privacy Act (FERPA) to:
- Inspect and review education records within 30 days of the day the college receives a request for access
- Request the amendment of a student education record the student believes is inaccurate
- Consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent
- Obtain a copy of the college’s policy on student records from the office of the Associate Provost on each campus, center or site.
- Restrict the release of college directory information. This can be done in the ‘My Information’ section of MySPC.
- File a complaint concerning any and all alleged failures of a state college to comply with the requirements of FERPA with the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-5901.

For more information on FERPA, what constitutes directory information, and how to exercise your right to restrict access to it, visit www.spcollege.edu/FERPA.
ADDITIONAL ONLINE RESOURCES

Board Rules ................................................................. www.spcollege.edu/boardrules
Career tools ......................................................... www.spcollege.edu/careertools
College Catalog...................................................... www.spcollege.edu/catalog
Faculty and Staff Directory ................................ www.spcollege.edu/contactdirectory
MySPC Guide .............................................................. www.spcollege.edu/myspc
Online tools ............................................................... www.spcollege.edu/onlinetools
Readmission .............................................................. www.spcollege.edu/readmission
Resource Guide ......................................................... www.spcollege.edu/resourceguide
From combat to college, St. Petersburg College makes the transition easy.