

Lower Division Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Teaching Discipline, Ref. No.</u>	<u>Level</u>	<u>SPC Course(s)</u>
Health Information Management, 48.2.1	Non-transfer (certificate)	HIM Prefix HSC 1531 (except those noted in 48.2.4 and 48.3)

Minimum Faculty Preparation Requirements

ACADEMIC

Associate's degree or higher with national Registered Health Information Technician (RHIT) or Registered Health Information Administrator (RHIA) credential

WORK EXPERIENCE

3 years as a professional in the discipline

or

Bachelor's or graduate degree in a related discipline

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