

# St. Petersburg College

## *Baccalaureate Programs*

### Teaching Disciplines & Faculty Credential Guidelines

Revised  
July 22, 2013



*Notation: The teaching discipline and faculty credential requirements listed in this booklet may be revised to reflect continued compliance with The Southern Association of Colleges and Schools, Commission on Colleges (SACS-COC), the State Board of Education and/or the SPC Board of Trustees curricular or faculty credential criteria/rules.*

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## **Introduction**

For the credentialing of faculty, St. Petersburg College must comply with the standards set forth by its accrediting organization, the Commission on Colleges of the Southern Association of Colleges and Schools. The *Teaching Disciplines and Faculty Credential Requirements* booklet complies with the standards for faculty identified in:

***The Principles of Accreditation: Foundations for Quality Enhancement***  
published by the Southern Association of Colleges and Schools, Commission on Colleges, 2004.

### **Comprehensive Standards: 3.7, page 24**

#### **3.7 Faculty**

3.7.1 The institution employs competent faculty members qualified to accomplish the mission and goals of the institution. When determining acceptable qualifications of its faculty, an institution gives primary consideration to the highest earned degree in the discipline in accordance with the guidelines listed below. The institution also considers competence, effectiveness, and capacity, including, as appropriate, undergraduate and graduate degrees, related work experiences in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes. For all cases, the institution is responsible for justifying and documenting the qualifications of its faculty.

#### **Credential Guidelines:**

- a. Faculty teaching general education courses\* at the undergraduate level: doctor's or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- b. Faculty teaching associate degree courses designed for transfer to a baccalaureate degree: doctor's or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
- c. Faculty teaching associate degree courses not designed for transfer to the baccalaureate degree: bachelor's degree in the teaching discipline, or associate's degree and demonstrated competencies in the teaching discipline.
- d. Faculty teaching baccalaureate courses: doctor's or master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline). At least 25 percent of the discipline course hours in each undergraduate major are taught by faculty members holding the terminal degree-usually the earned doctorate-in the discipline.

\*General Education Courses include: Communications; Humanities; Fine Arts; Mathematics; Natural Sciences; Social and Behavioral Sciences.

## **Guidelines**

The *Teaching Disciplines and Faculty Credential Requirements* guidebook is intended to assist Deans and all readers with the process of credentialing faculty members to teach at St. Petersburg College. Both full-time and part-time (adjunct) faculty teaching credit courses are required to meet these credentialing standards. This guidebook identifies the minimum academic and work experience credentials needed to teach SPC courses listed in each teaching discipline.

The first few pages describe the process of credentialing faculty and list important considerations when making credentialing decisions. The main part of the guidebook is devoted to listing each of the Teaching Disciplines with complete identification of:

- The Teaching Discipline reference number
- The name of the Teaching Discipline
- The level of the Teaching Discipline (all baccalaureate courses are transfer courses)
- The SPC course(s) identified with that Teaching Discipline
- The MINIMUM faculty preparation requirements:

### ADADEMIC AND WORK EXPERIENCE

- Credentialing notations which SPC considers for that specific Teaching Discipline

The requirements are listed in as much detail as possible to guide the Dean or reviewer in making appropriate credential decisions. All SPC credit courses have been assigned to only one teaching disciplines.

The latter part of the guidebook contains SPC forms and links to SACS and other valuable credential resources.

When questions arise about the interpretation of the guidelines, the reviewer should contact the Office of the Senior Vice President, Baccalaureate Programs and University Partnerships; that Office will make final rulings on credential questions affecting faculty teaching in the B.S. or B.A.S. degree programs.

**Note: For the credentialing of faculty, St. Petersburg College also must comply with the Board of Trustees Rule 6Hx23-2.022, Certification of Instructional, Administrative and Professional Personnel. Please refer to Appendix.**

## Process

The following information briefly describes the credentialing process and credentialing considerations for new full-time or part-time faculty hires.

### I. SPC Faculty Hiring and SPC Faculty Credential Form

A Dean must complete the “**St. Petersburg College (SPC) Faculty Credential Form**” for all faculty candidates, for each teaching discipline to be assigned. The form must be signed and dated by the Dean before a copy is sent to the Senior Vice President, Baccalaureate Programs and University Partnerships. The original form must be sent to the Human Resources department for filing in the personnel file once the candidate is hired to teach.

For full-time faculty candidates, the Dean must have the **SPC Faculty Credential Form** also signed by the Senior Vice President, Baccalaureate Programs and University Partnerships, before an interview with the President will be scheduled.

Faculty candidates coming from an SPC A & P, Career Staff or OPS position must complete an Instructional Staff Employment Application and the SPC Faculty Credential Form must be completed by the appropriate Dean.

A faculty applicant must provide copies of official transcripts for all undergraduate and graduate degrees identified on the employment application. Transcript copies must also be provided for all other non-degree undergraduate or graduate coursework taken and listed on the employment application, if coursework is to be counted in the credentialing analysis.

A faculty applicant who possesses degree(s) from institutions outside of the U.S. must submit an appropriate course-by-course foreign credential evaluation. This information must be presented to the Dean before the applicant can be considered for employment. The foreign credential organization must be one identified in the current listing by the National Association of Credential Evaluation Services: [www.naces.org/members.htm](http://www.naces.org/members.htm).

A faculty applicant must provide copies of appropriate licensure/certification verifications if required by the teaching discipline.

A faculty applicant must demonstrate satisfactory oral and written communication skills and this demonstration must be confirmed by the Dean and checked off on the **SPC Faculty Credential Form**.

A faculty applicant must be able to demonstrate the use of technology in the classroom and must be able to use the technology required for the course.

If a faculty applicant will be assigned to more than one teaching discipline (subject area), a separate **SPC Faculty Credential Form** must be completed for each teaching discipline (e.g., Mathematics and Physics; Biology and Oceanography; English and ESL; Management and Computer Science, etc.).

If a current faculty member has already been credentialed to teach in one teaching discipline (subject area), but the Dean decides to assign that faculty member to an additional teaching discipline (subject area), a separate **SPC Faculty Credential Form** must be completed by the Dean and approved by the Senior Vice President for Baccalaureate Programs and University Partnerships. Again, the original document must be sent to the Office of Human Resources and a copy must be sent to the Office of the Senior Vice President for Baccalaureate Programs and University Partnerships.

If a current faculty member already has been credentialed to teach in one teaching discipline (subject area), but is then hired by another Dean to teach a course in an additional teaching discipline (subject area), or another course in the same teaching discipline, a separate **SPC Faculty Credential Form** must be completed by that Dean and approved by the Senior Vice President for Baccalaureate Programs and University Partnerships. Again, the original document must be sent to the Office of Human Resources and a copy must be sent to the Office of the Senior Vice President for Baccalaureate Programs and University Partnerships.

Credit hours listed on the **SPC Faculty Credential Form** must be identified as semester hours—not quarter hours, clock hours, etc.

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

Course work submitted by the faculty applicant as graduate credit must be clearly designated on the transcript of the granting institution as part of a graduate program, or formally validated by the granting institution as graduate-level study. Official documentation must be provided by the granting institution and attached to the **SPC Faculty Credential Form**.

Course work listed on the **SPC Faculty Credential Form** which was not taken in the graduate department of the subject to be taught must include catalog course descriptions and/or documentation from the granting institution that the course(s) contain similar content to the SPC course to be taught. This information should be attached to the **SPC Faculty Credential Form**.

A detailed explanation of any directed study, seminar, thesis, internship, research and/or dissertation credits counted towards the required 18 graduate semester hours must be identified on or attached to the **SPC Faculty Credential Form**.

The **SPC Faculty Credential Form** must include all of the SPC courses for which the Dean wants to credential the faculty applicant.

A faculty applicant who does not strictly meet the SACS-COC standards (and that of SPC) may work with the Dean to submit a portfolio for review by the Senior Vice President for Baccalaureate Programs and University Partnerships. These procedures are detailed in Section III.

### II. Transcript Review

For the purposes of preliminary faculty credentialing, transcript copies will be accepted. Once hired, the faculty applicant must obtain and have sent to the Office of Human Resources, official copies of transcripts for all undergraduate and graduate degrees and coursework identified on the employment application. Official transcripts must also be provided for all other non-degree undergraduate or graduate coursework taken and listed on the employment application, if coursework is to be counted in the credentialing analysis. *An official transcript is one that is sent from the sending institution directly to the receiving institution and does not pass through the hands of the student.*

Degrees or coursework which count towards credentialing must be obtained from regionally-accredited institutions.

Coursework within the degree must reflect competencies in the SPC courses to be taught.

Credential requirements for full-time and part-time faculty are the same.

Credential requirements for lecture or lab credit courses (regardless of the number of credit hours, or if the course is offered on the weekend) are the same.

One or two undergraduate courses, if taken as part of a graduate program, may be counted as part of the faculty applicant's 18 graduate semester hours credential total if the course content reflects the SPC course to be taught.

Graduate courses, if taken as part of an undergraduate curriculum, will NOT be counted.

In cases where it is not clear that the "related" coursework in a graduate or undergraduate degree is appropriate to the teaching assignment, it will be necessary to obtain catalog course descriptions and/or documentation from the granting institution. In some cases, a complete portfolio may be required.

Coursework to be counted as part of the faculty applicant's 18 graduate semester hours must have a letter grade of "C" or higher.

The transcript(s) must evidence full degree completion.

The degree title(s) written on the SPC Faculty Credential Form must be identical to what appears on the transcript(s).

The course title(s) written on the **SPC Faculty Credential Form** must be identical to what appears on the transcript.

### III. Faculty Portfolios

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

A faculty applicant who does not strictly meet the SACS-COC standards (and that of SPC) may work with the Dean to submit a portfolio for review by the Senior Vice President for Baccalaureate Programs and University Partnerships. The portfolio should contain the following information:

1. Resume, identifying related work experience(s) and teaching experience(s) in the Teaching Discipline(s)
2. Professional certification(s) in the Teaching Discipline(s)
3. Professional licensure(s) in the Teaching Discipline(s)
4. Current professional activities/achievements in the Teaching Discipline(s)
5. Honors and Awards, Research and Publications in the Teaching Discipline(s)
6. Letters of Recommendation from supervisors in the Teaching Discipline(s)
7. Student evaluations from most recent academic year (to assess continuous excellence in teaching), or from a previous employer for that subject area
8. Additional documentation to evidence competencies and achievements that contribute to effective teaching and student learning outcomes—most importantly, SACS is looking for us to correlate the academic and experiential qualifications of that faculty member to the written SPC major learning outcomes in a specific SPC course. This section could be done in a chart or matrix format, provided that the specific academic coursework and/or work experience, certifications, etc. of that faculty member show the relationships between his/her background and the major learning outcomes to be covered in the specific SPC course to be taught.
9. Advertisements placed in the appropriate local, regional, state and national media and professional publications for the specific Teaching Discipline(s)—this helps SPC to justify and document that there are insufficient numbers of faculty with appropriate degrees in the Teaching Discipline, and that SPC has attempted to seek and hire qualified faculty with appropriate degrees in the Teaching Discipline. HR has stated that they will work with you on providing more detailed information, if you do not already have copies of the ads placed.
10. Summary narrative about faculty candidate's competence, effectiveness and capacity to teach in that Teaching Discipline. This document will be linked on the SACS faculty roster and is really a summation of the 9 items listed above. It should be at least one full page and concisely justify why this instructor is highly qualified to teach the classes in question.

If you are not certain about a faculty applicant's proper credential, please contact the Senior Vice President's Office for Baccalaureate Programs and University Partnerships to obtain a preliminary review before the interview/hiring stage.



- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Business**

**Bachelor's of Applied Science Degrees**

**in**

**Banking**

**International Business**

**Management and Organizational Leadership**

**Sustainability Management**

**&**

**Bachelor's of Science Degree**

**in**

**Business Administration**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

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- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
124.1.1	Accounting	Transfer	ACG 3103 ACG 3113

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctor or Master's degree in Accounting

or

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Accounting

<sup>a</sup> Finance-Financial Analysis

<sup>a</sup> Taxation

#### WORK EXPERIENCE\*

2 years in related work experience (preferred)

\* Certified Public Accountant (CPA) or Certified Financial Analysis (CFA) designation is desired but not essential requirements for teaching.

<sup>a</sup> Up to 6 hours of Finance (Financial Analysis) or Taxation courses may be counted towards the 18 graduate semester hours provided the course content relates to the Accounting discipline and may be found in a similar graduate Accounting course.

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
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- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
130.1.6	Banking and Financial Services Management	Transfer	BRC 3203 <sup>a</sup> FIN 4323 MAN 4910

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Banking or Finance

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Business Management and Administration
- Business Process & Control
- Commercial Bank Management
- Economics
- Finance
- Financial Planning
- Information Systems Management
- Insurance/Risk Management
- Marketing
- Operations Management
- Trusts and Estates

**including**

at least 9 graduate semester hours in Banking or Finance

**WORK EXPERIENCE**

2 years in related work experience (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted</u>
<sup>a</sup> BRC 3203	Banking Regulation And Compliance	Juris Doctor Degree

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

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- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
115.1.1	Economics	Transfer	ECP 3703

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctor or Master's degree in Economics

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

- <sup>a</sup> Banking
- Economics
- <sup>a</sup> Finance

#### WORK EXPERIENCE

2 years in related work experience (preferred)

<sup>a</sup> Up to 6 hours of Banking or Finance courses may be counted towards the 18 graduate semester hours provided the course content relates to the Economics discipline and may be found in a similar graduate Economics course.

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
143.1.1	Engineering Technology Management	Transfer	ETI 3116 ETI 3413 ETI 3647 ETI 4448 ETI 4621 MAN 4520

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Engineering Management or Industrial Engineering

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Business Management  
Business Process & Control  
Engineering Management  
Engineering Technology  
Industrial Engineering  
Information Systems Management  
Inventory Control, Sourcing  
Production and Operations Management  
Quality Management  
Supply Chain and Logistics  
Project Management

**WORK EXPERIENCE\***

2 years in related work experience (preferred)

\* Related industry certifications, such as Professional Engineer (P.E), Project Management Professional (PMP), or various quality management certifications are desired but not essential requirements for teaching.

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

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<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
129.1.1	Finance	Transfer	FIN 3403 FIN 3461 FIN 4140 FIN 4244 FIN 4324 FIN 4345	FIN 4414 FIN 4470 FIN 4504 FIN 4634 FIN 4930

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Finance

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Bank Operations Management
- Capital and Money Markets
- Commercial Banking
- Commercial/Consumer Lending
- Credit Analysis
- Economics
- Financial Accounting/Financial Statement Analysis
- Financial Management & Analysis
- Financial Planning
- International Banking and Finance
- Investments
- Real Estate Finance
- Treasury Management
- Trusts and Estates

**including**

at least 9 graduate semester hours in Finance

**WORK EXPERIENCE**

2 years in related work experience (preferred)

\* Related industry certifications, such as Certified Financial Analyst (CFA) or Certified Financial Planner (CFP) are desired but not essential requirements for teaching.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
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- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
135.1	Insurance Management	Transfer	RMI 3117 RMI 3200 RMI 4211

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Insurance, Insurance Management, or Risk Management

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Actuarial Science  
Business Administration or Management  
Finance  
Insurance Law, Underwriting, and/or Regulation  
Marketing  
Operations Management  
Property Casualty Insurance  
Risk Management/Insurance  
Sales Management

**or**

Master's degree in any area (above areas preferred) and a Bachelor's Degree in Insurance, Insurance Management or Risk Management with CLU (Charter Life Underwriter) and/or CPCU (Charter Property Casualty Underwriter) Insurance Certification/Designation

**or**

Team teaching with:

Teacher A having any of above qualifications

**and**

Teacher B having a Bachelor's Degree (or higher) and CLU (Charter Life Underwriter) and/or CPCU (Charter Property Casualty Underwriter) Insurance Certification/Designation

#### WORK EXPERIENCE

2 years in related work experience (preferred)

\* Appropriate Insurance licenses and certifications are desired but not essential requirements for teaching.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
130.1.1	Management	Transfer	MAN 3240 MAN 3303 MAN 4061 MAN 4102 MAN 4625	MAN 4900 <sup>a</sup> MAN 4902 <sup>a</sup> MAN 4915 <sup>a</sup> MAN 4934 <sup>a</sup>

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Management

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Business Management and Administration

Finance

Industrial/Organizational Engineering/ Psychology

International Business and Economics

Leadership

Management including specialty areas such as:

Engineering Management, Human Resource Management, Information Systems Management, Operations

Management, Project Management, Technology Management, Quality Management, Logistics Management, Supply

Chain Management, Sustainability Management, Process Management, Not for Profit Management

Marketing

Operations Management

Organizational Communications

Public Administration/Management

#### WORK EXPERIENCE

2 years in related work experience (preferred)

<sup>a</sup> Capstone courses involve students completing a final project which highlights what they have learned throughout their entire program of study. The faculty member teaching the course assists each student through this process by acting as a project manager. Because of this, all faculty who are credentialed for courses in the College of Business are eligible to teach the capstone classes listed above.

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
131.1.1	Marketing	Transfer	MAR 3XXX MAR 3802	MAR 4XXX MAR 4413 MAR 4424 MAR 4613 MAR 4836

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Marketing

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Business Administration
- Business Management
- Ecommerce
- Entrepreneurship
- International Marketing
- Marketing
- Marketing Research
- Marketing Management

**including**

at least 9 graduate semester hours in Marketing

**WORK EXPERIENCE**

2 years in related work experience (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
130.1.5	Not for Profit Management	Transfer	MAN 3860 MAN 3861 MAN 4862

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Not for Profit Management

**or**

Master's degree in any area combined with a related Not for Profit Industry Certification (see College of Business for list of approved certificates)

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Accounting  
Business  
Communications  
Community Management  
Finance  
Fundraising  
Human Resources  
Law  
Leadership  
Management  
Marketing  
Organizational Behavior  
Organizational Management  
Organizational Planning  
Public Policy  
Psychology  
Sociology

#### WORK EXPERIENCE

2 years in related work experience (preferred)

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
130.1.8	Project Management	Transfer	MAN 4583 MAN 4741 MAN 4881 MAN 4883 MAN 4885

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Project Management

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Management (Business)
- Business Process & Control
- Engineering Management
- Engineering Technology
- Industrial Engineering
- Information Systems Management
- Inventory Control, Sourcing
- Production and Operations Management
- Quality Management
- Supply Chain and Logistics
- Project Management
- Process Improvement and Methods

**including**

at least 9 graduate semester hours in Management (Business) is required.

**WORK EXPERIENCE**

2 years in related work experience (preferred)

\* Related industry certifications, such as Professional Engineer (P.E), Project Management Professional (PMP), CAPM or various project management certifications are may be needed to teach these Project Management courses to comply with the PMI certification programs.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
130.1.7	Quantitative Analysis	Transfer	QMB 3200

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Quantitative Analysis

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Analytical Finance  
Business Statistics  
Decision Science  
Finance  
Financial Analysis  
Logistics & Transportation  
Management Science  
Mathematics  
Process Engineering  
Quantitative Analysis  
Quantitative Engineering  
Statistics

#### WORK EXPERIENCE

2 years in related work experience (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
134.1	Real Estate Management	Transfer	REE 3043 REE 4103

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Real Estate

**or**

Master's degree in any area combined with a real estate/mortgage broker's license

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Business Management and Administration

Real Estate Management

Real Estate Investment

Real Estate Transactions and Contracts

Commercial/Property Management

Real Estate/Property Leasing

Real Estate/Property Appraisal and Valuation

Finance (Real Estate Finance)

Real Estate/Property Brokerage

International Markets (Real Estate)

Law and Regulation

Sales and Marketing (Real Estate)

**including**

at least 9 graduate semester hours in Real Estate related coursework

#### WORK EXPERIENCE\*

2 years in related work experience (preferred)

\* Appropriate Real Estate licenses and certifications pertaining to real estate brokerage and appraisal are desired but not essential requirements for teaching.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
130.1.4	Strategy, Operations, and Process Management	Transfer	MAN 3503 MAN 3504 MAN 3600 MAN 3593 MAN 3802 MAN 3930 <sup>a</sup> MAN 3949 <sup>b</sup>	MAN 4534 MAN 4570 MAN 4583 MAN 4584 MAN 4720 MAN 4725 MAN 4801 MAN 4935

### Minimum Faculty Preparation Requirements

#### ACADEMIC

#### WORK EXPERIENCE

Doctorate or Master's degree in Operations Management

2 years in related work experience (preferred)

or

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject

areas:

Business Architecture and Design

Business Management and Administration

Business Process & Control

Decisions Science

Finance

Marketing

Operations Management

Industrial/Organizational Engineering/Psychology

International Business and Economics

Logistics & Transportation

Management including specialty areas such as:

Engineering Management, Human Resource Management, Information Systems Management, Operations

Management, Project Management, Technology Management, Quality Management

Public Administration/Management

SPC Course	Title	Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted
<sup>a</sup> MAN 3930	Seminars In Business and Management	Juris Doctor Degree

Seminar courses can focus on current and emerging issues in international business, technology, and management. Possible seminar topics include legal issues, financial markets, international trade, human resources, cultural issues, economic subjects, telecommunication, information security, system development management, etc. Appropriate faculty credentials are determined by the specific seminar topic.

<sup>b</sup> Co-op work experience courses involve students completing a project in their individual interest area, over the course one semester. The faculty member teaching the course assists each student through this process by acting as a project manager. Because of this, all faculty who are credentialed for courses in the College of Business are eligible to teach the co-op work experience class listed above.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
130.1.3	Sustainability Management	Transfer	MAN 3780 MAN 3781 MAN 3784 <sup>a</sup> MAN 3786	MAN 4783 MAN 4787 <sup>a</sup> MAN 4788 <sup>a</sup>

### Minimum Faculty Preparation Requirements

#### ACADEMIC

#### WORK EXPERIENCE

Doctor or Master's degree in Sustainability Management

2 years in related work experience (preferred)

**or**

Master's degree in any area combined with a related Sustainability Industry Certification (see College of Business for list of approved certificates)

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Accounting  
 Architecture  
 Business  
 Communications  
 Economics  
 Engineering  
 Environmental Dynamics  
 Finance  
 Law  
 Leadership  
 Logistics & Transportation  
 Management: Construction, General, Organizational, Resource  
 Marketing  
 Organizational Behavior  
 Policy: Environmental, Energy  
 Psychology  
 Risk Management  
 Science: Biology, Botany, Chemistry, Earth Science, Ecology, Environmental Science, Geography, Geology, Meteorology, Oceanography  
 Sociology  
 Supply Chain  
 Sustainability  
 Urban Planning

<u>SPC Course</u>	<u>Title</u>	<u>Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted</u>
<sup>a</sup> MAN 3784	Sustainability In The Natural Environment	Team Teaching: Instructor 1-Covers the Science themes and meets the minimum requirements above, including 9 graduate semester hours in science related coursework <b>and</b> Instructor 2-Covers the Management themes and meets the minimum requirements above, including 9 graduate semester hours in management related coursework
<sup>a</sup> MAN 4787	Energy And Environmental Techniques	
<sup>a</sup> MAN 4788	Sustainability And Environmental Issues	

Note: This course can be taught via team teaching, where two instructors are used. If this option is chosen, please refer to alternative academic requirements.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.



- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Computer & Information**

## **Technology**

### **Bachelor's of Applied Science Degree**

**in**

### **Technology Management**

Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
138.1.1	Information Systems Management	Transfer	ISM 3232 ISM 4320* ISM 4324* ISM 4330* ISM 4212	ISM 4220 ISM 4301 ISM 4323* ISM 4480 ISM 4932

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Information Systems Management

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Business Management/Process & Control
- Computer Programming and Analysis
- Database Management & Administration
- Ecommerce
- Finance
- Information Security Management
- Management Information Systems
- Network Administration and Management
- Operations Management
- Planning and Decision Making
- Quantitative Analysis
- Software Management
- Strategic Management
- System Architecture and Analysis

**including**

at least 9 graduate semester hours in ISM or MIS

**WORK EXPERIENCE**

2 years in related work experience (preferred)

\* Related Computer Information Security certifications are desired but not essential requirements for teaching.

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- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **COLLEGE OF EDUCATION**

## **Bachelor's of Science Degrees**

**in**

### **Educational Studies**

### **Elementary Education**

### **Exceptional Student Education**

### **Middle Grades General Science Education**

### **Middle Grades Mathematics Education**

### **Secondary Biology Education**

### **Secondary Business Technology Education**

### **Secondary Mathematics Education**

### **Secondary Technology Education**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
112.1.14	Education: Business	Transfer	BTE 4401 BTE 4412 BTE 4413	BTE 4948

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Business Education  
**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Administration and Supervision  
Business Administration  
Business Education  
Career & Technical Education  
Computer Education  
Computer Information Systems/Information Technology  
Curriculum & Instruction  
Education  
Educational Leadership  
Instructional Technology  
Marketing  
Marketing Education  
Vocational Education (emphasis in business)

#### **including**

at least 9 graduate semester hours in a combination of the  
following subject areas:

Business Education  
Career & Technical Education  
Computer Education  
Instructional Technology  
Vocational Education (emphasis in business)

#### WORK EXPERIENCE

3 years full-time permanent teaching (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>		
112.2.1	Education: Early Childhood	Transfer	EEC 3005 EEC 3009 EEC 3204 EEC 3403 EEC 3413 EEC 3731 EEC 4207	EEC 4210 EEC 4211 EEC 4212 EEC 4227 EEC 4274 EEC 4314 EEC 4408	EEC 4706* LAE 4414*

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Early Childhood  
Education

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Community Education  
Early Childhood Education  
Elementary Education  
Exceptional Student Education (Elementary Emphasis)  
Nutrition  
Pre-K Education  
Preschool Education  
Psychology (Child, Family, Life Span, Developmental)  
Public Health  
Reading/Literacy\* (only applicable to EEC 4706 & LAE 4414)  
Sociology (Family, Community, Diversity)  
Wellness

#### **including**

at least 9 graduate semester hours in an education related  
area

#### WORK EXPERIENCE

3 years work experience in an early childhood center,  
program or setting (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
112.1.10	Education: Elementary	Transfer	EDE 3302 EDE 4220 EDE 4223 EDE 4226 EDE 4314 EDE 4304 EDE 4421

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Elementary Education

or

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Administration and Supervision  
Bilingual Education (Multicultural/Multilingual)  
Childhood Education  
Curriculum & Instruction  
Early Childhood Education  
Education (all areas)  
Educational Leadership  
Elementary Education  
Exceptional Student Education (ESE)  
ESOL/TESOL  
Measurement & Assessment  
Reading  
Special Education

#### WORK EXPERIENCE

3 years full-time permanent teaching in K-6 classrooms (preferred)

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
112.1.5	Education: ESOL/Literacy	Transfer	TSL 3080 TSL 4081	TSL 4140

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in ESOL, Bilingual Education, or ESOL Literacy

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Adult Education (ESOL emphasis)
- Bilingual Education
- Education (ESOL emphasis)
- Education, K-12 (ESOL emphasis)
- English as a Second Language/TESOL
- ESOL/TESOL
- ESOL Literacy
- Linguistics (including Applied Linguistics)
- Literacy
- Multi-cultural Education
- Second Language Acquisition
- Special Education (ESOL emphasis)

**WORK EXPERIENCE**

3 years full-time permanent teaching in K-12 classrooms (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
112.1.11	Education: Field Experiences	Transfer	<u>Practicum Courses</u> BTE 4946 EDE 4942 EDE 4943 EDF 4944 EDF 4949 EDG 4943 EEC 4940 EEC 4941 EEC 4942 EEC 4944 EVT/ETE 3946 EVT/ETE 4947 MAE 3941 MAE 4942 SCE 3941 SCE 4940	<u>Final Internships</u> BTE 4940 EDE 4940 EEC 4945 EEC 4946 EEX 4940 EVT/ETE 4940 MAE 4940 MAE 4943 SCE 4942 SCE 4943

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Education  
 or  
 Master's degree with at least 18 graduate semester hours  
 in Education (any field)

#### WORK EXPERIENCE

3 years full-time permanent teaching in K-12 classrooms  
 in the certification area appropriate to the practicum or  
 internship (preferred)

#### **Additional Florida Department of Education Requirements**

All supervising faculty must possess one of the following:

Specialized training in clinical supervision

**or**

Valid professional teaching certificate

**or**

At least 3 years of successful teaching experience in  
prekindergarten through grade 12

Note: All College of Education courses listed in the above discipline have been grouped together because they can broadly be described as field experiences; these include either final internships or practicum courses that are specifically designed for teacher certification candidates. The overarching commonality among all of the courses is that they provide time for future teachers to apply the skills they have learned in their prior coursework to the "real world", i.e. various school based settings. Thus, the faculty members credentialed to teach these courses are not teaching content; instead they are mentoring and observing the future teachers' application of the content. For practicum courses, both a course instructor and field supervisor(s) act as credentialed faculty members. The course instructor teaches the related methods course (which has separate credentialing requirements, found in the related disciplines) and the field supervisor observes lessons, evaluates professional dispositions, and provides mentoring to the practicum students. For the final internship courses, field supervisors (i.e. faculty members) observe lessons, evaluate professional dispositions, and evaluate intern performance against the Florida Educator Accomplished Practices.

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
112.1.1	Education: General	Transfer	EDE 3321 EDF 3214 EDF 3862 EDF 4264 EDF 4430 EDF 4442 EDF 4781 EDF 4930	EDG 3321 EDG 3341 EDG 3410 EDG 3620 EDG 4322 EDG 4343 EDG 4419

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Education

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject

areas:

- Administration and Supervision
- Curriculum & Instruction
- Education
- Educational Leadership
- Educational Statistics
- Educational Research
- Elementary Education
- Exceptional Student Education (ESE)
- ESOL
- Measurement & Assessment
- Middle School Education
- Psychology
- Reading
- Secondary Education
- Special Education
- TESOL

**WORK EXPERIENCE**

3 years full-time permanent teaching in K-12 classrooms (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
112.1.6	Education: Mathematics	Transfer	MAE 3166 MAE 3320 MAE 3823 MAE 4330 MAE 4642

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Math Education

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Curriculum and Instruction (Math emphasis)  
Education (Math emphasis)  
Educational Leadership  
Educational Statistics  
Elementary Education  
Exceptional Student Education (ESE)  
Instructional Technology  
Math Education  
Mathematics  
Middle School/Middle Grades Education  
Special Education

#### WORK EXPERIENCE

3 years full-time permanent teaching in 6-12 Mathematics  
classrooms (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
112.1.4	Education: Reading	Transfer	LAE 4416 RED 3309 RED 4009 RED 4014 RED 4043 RED 4304	RED 4324 RED 4335 RED 4511 RED 4519 RED 4940

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Reading

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Bilingual Education (Reading/Literacy emphasis)  
Curriculum and Instruction or Teaching and Learning (Reading/Literacy emphasis)  
Early Childhood Education (Reading/Literacy emphasis)  
English Education (Reading/Literacy emphasis)  
ESOL/TESOL  
Language Arts Education  
Linguistics (including Applied Linguistics)  
Literacy  
Middle School Education (Language Arts or Reading/Literacy emphasis)  
Reading  
Special Education (Reading/Literacy emphasis)

#### WORK EXPERIENCE

3 years full-time permanent teaching in K-12 classrooms  
(preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
112.1.8	Education: Science	Transfer	BSC 4032 SCE 3030 SCE 3420C <sup>a</sup> SCE 3945 SCE 4330

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Science Education  
teaching

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Curriculum and Instruction (Science emphasis)  
Education (Science emphasis)  
Educational Leadership  
Elementary Education  
Exceptional Student Education (ESE)  
Instructional Technology  
Middle Grades Education (science emphasis)  
Science  
Science Education  
Special Education

#### WORK EXPERIENCE

3 years full-time permanent teaching in 6-12 Science  
classrooms (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>In-field academic requirements for supervising final internship</u>
<sup>a</sup> SCE 3420C	Physical Science for Middle Grades Teachers	Doctorate or Master's degree in Science Education or a Physical Science Discipline <b>or</b> Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas: Chemistry Physical Science Physics Science Education including a minimum of 6 graduate semester hours in chemistry, physics, and/or physical science

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
112.1.15	Education: Technology	Transfer	EVT3123/ETE3323 EVT3192/ETE3003 EVT3261/ETE3203 EVT/ETE3402C EVT3403C/ETE3473C	EVT4065/ECT4004 EVT4094/ETE4444 EVT4165/ECT 4183 EVT4294C/ETE4414C EVT/ETE4333 EVT/ECT4365 EVT4407C/ETE4434C

### Minimum Faculty Preparation Requirements

#### **ACADEMIC**

Doctorate or Master's degree in Career and Technical Education, Industrial Arts Education, Technology Education, or Vocational Education

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Career & Technical Education  
Curriculum & Instruction  
Engineering  
Engineering Education  
Industrial Arts Education  
Science (physical or integrated science emphasis)  
Science Education (physical or integrated science emphasis)  
Science, Technology, Engineering, Mathematics (S.T.E.M.)  
Technology Education  
Vocational Education

**including**

at least 9 graduate semester hours in Education

#### **WORK EXPERIENCE**

3 years full-time permanent teaching (preferred)

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
113.1	Educational Studies	Transfer	EDF 3660 <sup>a</sup> EDF 4810 EDF 4490 <sup>b</sup> EDF 4932 <sup>c</sup> EDF 4632

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Educational Studies  
**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

- Administration and Supervision
- Curriculum & Instruction
- Education (including Assessment, Evaluation, Higher Education Administration/Leadership, Educational Leadership, Measurement, Policy, Psychology, Statistics, and Research)
- Law (Education Emphasis)
- Public Administration
- Public Policy
- Social Science (Anthropology, Government, History, Economics, and Sociology)
- Statistics (in any field)

**including**

at least 9 graduate semester hours in an education related  
area

**WORK EXPERIENCE**

3 years work experience in an early childhood center,  
program or setting (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>Additional Course Specific Requirements</u>
<sup>a</sup> EDF 3660	Education and Public Policy in the U.S.	A minimum of 9 graduate semesters hours must be in Educational Policy, Public Administration (with an education emphasis), and/or Public Policy (with an education emphasis)
<sup>b</sup> EDF 4490	Research in Educational Studies	A minimum of 9 graduate semesters hours must be in Assessment, Evaluation, Measurement, Statistics, and/or Research
<sup>c</sup> EDF 4932	Senior Capstone for Educational Studies	A minimum of 6 graduate semesters hours must be in Assessment, Evaluation, Measurement, Statistics, and/or Research

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
112.1.3	Exceptional Student Education with Infused ESOL	Transfer	EEX 3012 EEX 4761 <sup>a</sup> EEX 3101 <sup>a</sup> EEX 4604 EEX 3241 EEX 4941 EEX 3280 EEX 4942 EEX 4084 EEX 4943 <sup>a</sup> EEX 4221 EEX 4034 EEX 4261 EEX 4606 EEX 4094 EEX 4242 EEX 4291 EEX 4764 EVT/ECT4562

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master’s degree in Special Education  
**or**

Master’s degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Autism
- Curriculum and Instruction (ESE emphasis)
- Communication Disorders
- Education
- Educational Leadership
- Elementary Education
- Emotionally Handicapped
- Exceptional Student Education (ESE)
- Learning Disabilities
- Mental Retardation
- Special Education
- Speech and Language Pathology
- Varying Exceptionalities

**WORK EXPERIENCE**

3 years full-time permanent teaching in K-12 Special Education classrooms (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted</u>
<sup>a</sup> EEX 3101	Survey of Normal/Abnormal Language and Speech Development	Doctorate or Master’s degree in Autism, Communication Disorders, or Speech and Language Pathology
<sup>a</sup> EEX 4761	Communication with Students with Autism, Families and Other Professionals	
<sup>a</sup> EEX 4943	Field Experience Associated with EEX 4942	

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
110.1.1	Mathematics	Transfer	MAD 3107 MAS 3105 MAS 4203 MAS 4301 MGF 4301 MHF 4404 <sup>a</sup> MTG 3212

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Mathematics or Statistics  
**or**  
 Master's degree with at least 18 graduate semester hours  
 in Mathematics or Statistics

#### WORK EXPERIENCE

3 years full-time permanent teaching (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>Alternative Academic Requirements— would allow faculty to teach with graduate degree(s) noted</u>
<sup>a</sup> MHF 4404	Perspectives in Mathematics	Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas: Mathematics Statistics Mathematics Education History of Mathematics

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
118.1.1	Psychology	Transfer	DEP 3305

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Psychology

**or**

Master's degree with at least 18 graduate semester hours  
in Psychology

#### WORK EXPERIENCE

None

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
109.1.1	Science	Transfer	BCH 3023 <sup>a</sup> BSC 3096

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Science

or

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject

areas:

Anatomy and Physiology  
 Biochemistry  
 Biology  
 Biological Science  
 Biology (Chemistry emphasis)  
 Botany  
 Chemistry  
 Ecology  
 Environmental Science  
 Genetics  
 Microbiology  
 Science  
 Zoology

#### WORK EXPERIENCE

3 years full-time permanent teaching (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>In addition to the requirements above— faculty are also required to have the following</u>
<sup>a</sup> BCH 3023	Elementary Organic and Biological Chemistry	A minimum of 6 graduate semester hours in chemistry and/or biochemistry

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Health Sciences**

## **Bachelor's of Applied Science Degrees**

**in**

**Dental Hygiene**

**Health Services Administration**

**Orthotics and Prosthetics**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

### **Further Information Regarding Faculty Credentials and Terminal Degrees**

#### BAS in Dental Hygiene

In the past when dental hygienists had a desire to continue their education, their options were very limited—especially when they wanted to teach in the field. But today's hygienists have several options of how to continue their education. One option is to obtain a Master of Science in Dental Hygiene (MSDH), which is the highest degree currently available in the field. However, this alone has not provided the needed number of dental hygiene educators for several reasons. First the MSDH is only offered by eleven (11) schools, second they produce only a small number of graduates a year, and third the majority of the programs emphasize clinical research and not teaching experiences. With this said, St. Petersburg College has found that the most qualified dental hygiene educators first have experience as a practicing dental hygienist and second have a graduate degree in a related health science or education program.

#### BAS in Health Services Administration

Not Applicable

#### BAS in Orthotics and Prosthetics

There are several Methods to reach the terminal degree in the field of Orthotics and Prosthetics. The attainment of a Bachelors degree in Orthotics and Prosthetics followed by a 1 year residency in each orthotics and prosthetics, followed by the national American Board for Certification Exam in each orthotics and prosthetics, is the most straightforward academic method.

Equivalent to this pathway is the attainment of a bachelor's degree in any subject followed by the attainment of certification in one or both disciplines of orthotics and prosthetics and then the appropriate residency and certification exam. Under development, there is a masters program at Georgia Tech.

At this time, it is unclear what the differences between the bachelors and certificate training, and master's training are. In addition, the masters program is new, and graduates do not yet have the required clinical experience to teach in this program. Master's graduates also have to complete residencies and national certification exams.

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
109.1.2	Biological Sciences: Orthotics & Prosthetics	Transfer	PRO 3100 PRO 3120 PRO 3200C PRO 4130

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Anatomy  
Biomechanics  
Biomedical Engineering  
Kinesiology  
Materials Science  
Motor Control or Motion Analysis  
Physics  
Physiology

**or**

A Bachelor's degree in any area  
(Orthotics & Prosthetics is preferred)  
and

American Board Certified or licensed in Orthotics and/or  
Prosthetics

**or**

Team teaching where:

Teacher A must meet one of the above options  
and

Teacher B must be licensed and/or certified in the area  
they will be assisting with in the lab.

#### WORK EXPERIENCE

4 years in related industry (preferred)

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Note: The current terminal degree is a Bachelor's degree in Orthotics & Prosthetics.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
144.1.1	Dental Hygiene	Transfer	DEH 3730 DEH 3813 DEH 3814 DEH 4607 DEH 4851 DEH 4852 DEH 4854 DEH 4901 DEH 4947

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Master's degree in Dental Hygiene

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Administration  
Dental Hygiene  
Education  
Educational Foundation  
Health Sciences  
Leadership  
Public Health  
Research  
Statistics/Measurement  
Supervision

**and**

a Bachelor's or Associate's degree in Dental Hygiene  
from a Commission on Dental Accreditation (CODA)  
accredited Dental Hygiene program

**and**

Dental Hygiene License

#### WORK EXPERIENCE

3 years teaching (preferred)

Note: The current terminal degree is a Masters in Dental Hygiene

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
145.1	Emergency Medical Services	Transfer	EMS 4314 EMS 4315 EMS 4316

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Emergency Medical Services, Homeland Security, Management, Public Administration, Public Health

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Business Administration  
Disaster Management  
Education  
Emergency Medical Services  
Health Sciences  
Homeland Security  
Management  
Nursing  
Public Administration  
Public Health

**and**

AA/AS or BA/BS in Emergency Medical Services

**and**

Either State of Florida or National Registry certification as a Paramedic

#### WORK EXPERIENCE

2 years in related work experience (preferred)

Note: The current terminal degree is a Master's in Emergency Medical Services.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
120.2.1	Human Services	Transfer	HUS 3321 HUS 3370 HUS 3570	HUS 4442 HUS 4561

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Human Services

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Counseling including Guidance Counseling  
Criminal Justice/Criminology  
Education/Special Education  
Human Development  
Gerontology  
Mental Health  
Public Health  
Social and Behavioral Science including Psychology and Sociology  
Social Work  
Substance Abuse/Addiction  
Urban Studies/Urban Education

#### WORK EXPERIENCE

2 years working with human services (preferred)

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
200.1.1	Health Services Administration	Transfer	HSA 3104 HSA 3113 HSA 3170 HSA 3551 HSA 3702 HSA 4140 HSA 4184 HSA 4191	HSA 4192 HSA 4502 HSC 3201 HSC 3243 HSC 3211 HSC 4640 HSC 4910

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

**WORK EXPERIENCE**

<p>Doctorate or Master's degree in an Allied Health Field <b>or</b></p> <p>Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:</p> <p>Administration including specialty areas such as: Health, Health Services, and Hospital Administration</p> <p>Allied Health Epidemiology Finance Health Health Assessment Health Education Health Care Administration Health Related Research Health Science/Studies Leadership Management Organizational Behavior Public Health and/or Health Promotion</p> <p><b>including</b></p> <p>at least 9 graduate semester hours in a health related area <b>or</b></p> <p>Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:</p> <p>Administration Finance Leadership Management Organizational Behavior Statistics/Research</p> <p><b>and</b></p> <p>an Associate's or Bachelor's degree in an Allied Health Field</p>
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2 years teaching experience (preferred)  
3-5 years experience in healthcare profession (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
200.1.2	Respiratory Care	Transfer	RET 3050 RET 4285 RET 4494 RET 4715

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in an Allied Health Field <b>or</b>
Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas: Administration including specialty areas such as: Health, Health Services, and Hospital Administration Allied Health Epidemiology Finance Health Health Assessment Health Education Health Care Administration Health Related Research Health Science/Studies Leadership Management Organizational Behavior Public Health and/or Health Promotion <b>including</b> training in Respiratory Care and licensure as a Respiratory Therapist

#### WORK EXPERIENCE

2 years teaching experience (preferred)  
 3-5 years experience in Respiratory Care profession (preferred)

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
190.1.1	Orthotics & Prosthetics	Transfer	PRO 3000C PRO 3110 PRO 3301C PRO 3310C PRO 3311C PRO 3500C PRO 3505 PRO 3801L	PRO 4190 <sup>b</sup> PRO 4331C PRO 4350C PRO 4361C PRO 4371C PRO 4600 PRO 4850

### Minimum Faculty Preparation Requirements

#### ACADEMIC

A Bachelor's degree in any area  
(Orthotics & Prosthetics is preferred)  
and

American Board Certified or licensed in Orthotics and/or  
Prosthetics

**or**

Team teaching for lab courses where:  
Teacher A must meet one of the above options  
and

Teacher B must be licensed and/or certified in the area  
they will be assisting with in the lab (Orthotics and/or  
Prosthetics)

#### WORK EXPERIENCE

4 years in related industry (preferred)

<u>SPC Course</u>	<u>Title</u>	<b>Faculty with the following alternative academic requirements are also qualified to teach the identified course (in addition to anyone with the above credentials)</b>
<sup>b</sup> PRO 4190	Research Methods	Doctorate or Master's degree in Health Related field <b>or</b> Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas: Research Research Methods Statistics/Biostatistics Measurement and Evaluation Qualitative/Quantitative analysis

Note: The current terminal degree is a Bachelor's degree in Orthotics & Prosthetics.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
110.1.2	Statistics	Transfer	EGN 3443

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Statistics (any field)

**or**

Master's degree with at least 18 graduate semester hours  
in Statistics (any field)

#### WORK EXPERIENCE

3 years full-time permanent teaching (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Nursing**

## **Bachelor's of Science Degree**

**in**

**Nursing**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
149.1.1	Nursing	Transfer	NSP 3265      NUR 3XXX NSP 3275      NUR 3066C NSP 3276      NUR 3125 NSP 3289      NUR 3145 NSP 3475      NUR 3178 NSP 3476      NUR 3655 NSP 3477      NUR 3805 NSP 3495      NUR 3826 NSP 3685      NUR 3905 NUR 3906 NUR 4165 NUR 4606 NUR 4636 NUR 4636L NUR 4835 NUR 4835L

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Nursing  
**or**  
 Doctoral degree in related medical field  
 Master's degree in Nursing  
**and**  
 Licensed as RN in the state of Florida

#### WORK EXPERIENCE

3 years as a professional in the discipline and  
 demonstrated current clinical competency (preferred)  
  
 College or University teaching (preferred)

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Policy & Legal Studies**

## **Bachelor's of Applied Science Degree**

**in**

## **Paralegal Studies**



## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
127.1.1	Business Law	Transfer	BUL 3130    REE 3433 BUL 3310 BUL 3320 BUL 3322 BUL 3564 BUL 3583

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Juris Doctor

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Business Law  
Civil and Tort Liability  
Constitutional Law  
Contract Law  
Corporate Law  
Cyber Law  
Financial/Federal Law and Regulations  
Intellectual Property Law  
International Business Policy  
International Law  
Trade and Commerce Policy

#### WORK EXPERIENCE

2 years in related work experience (preferred)

Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
142.1	Paralegal Studies	Transfer	PLA 3240 PLA 3306 PLA 3410 PLA 3467 PLA 3474 PLA 3563 PLA 3703 PLA 3723 <sup>a</sup> PLA 3734 PLA 3873 PLA 3885 PLA 4876 PLA 4263	PLA 4116 PLA 4275 PLA 4404 PLA 4522 PLA 4554 PLA 4613 PLA 4806 PLA 4827 PLA 4830 PLA 4843 PLA 4941 PLA 4944 PLA 4949

**Minimum Faculty Preparation Requirements**

**ACADEMIC**  
Juris Doctor Degree

**WORK EXPERIENCE**  
2 years working with paralegals (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted</u>
<sup>a</sup> PLA 3723	Logic and The Law	Team Teaching: Instructor 1-Juris Doctor Degree <b>and</b> Instructor 2-Doctorate or master's degree in Math

Note: This course can be taught via team teaching, where two instructors are used. If this option is chosen, please refer to alternative academic requirements.

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
210.1	Public Policy & Administration	Transfer	PAD 3330 PUP 3002 PUP 2023 PUP 3033 PUP 3040 PUP 3043 <sup>a</sup> PUP 3046 <sup>b</sup>	PUP 3052 PUP 3054 PUP 4941 PUP 4949

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Doctorate or Master's degree in Public Administration or Public Policy

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Applied Statistics
- Evaluation
- Leadership
- Law
- Policy
- Public Administration
- Public Policy
- Research Methods
- Statistics
- Urban Planning

**WORK EXPERIENCE**

2 years working in a related area (preferred)

<b>SPC Course</b>	<b>Title</b>	<b>The following are required in addition to above academic requirements</b>
<sup>a</sup> PUP 3043	Evaluating Public Policy (Research Methods I)	A minimum of 9 graduate semesters hours must be in Evaluation, Research Methods, and/or Statistics (any field)
<sup>b</sup> PUP 3046	Policy Data Analysis (Research Methods II)	A minimum of 9 graduate semesters hours must be in Statistics (any field)

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Public Safety Administration**

## **Bachelor's of Applied Science Degree**

**in**

## **Public Safety Administration**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

### **Further Information Regarding Faculty Credentials and Terminal Degrees**

Due to the disciplines within the public safety administration community being extremely diverse, it is extremely challenging to find what has been traditionally been classified as “qualified” faculty members, i.e. someone with a Doctoral degree in a specific discipline. The first challenge comes from the fact that specific degree programs in Public Safety Administration have just recently begun to appear. Currently there are very few baccalaureate level programs, even less Masters programs, and no specific Doctoral level programs. The second challenge is related to the complexity of the field. This can easily be seen when looking at SPC’s own program, which encompasses several specific areas of study: Corrections, Emergency Administration and Management, Emergency Medical Services, Fire Science, and Law Enforcement.

In order to have a quality program SPC not only looks for faculty who have the ability to teach their specific discipline, but also look for those who can show a connection between their specific discipline and the ever changing field of public safety administration. To assist with this, faculty members are recruited who have real world experiences in their field as well as public safety administration.

With this said, SPC has found that the most qualified public safety administration educators have graduate degrees in areas such as: Public Policy, Public Management, Public Safety, or even Community Relations. The fields of Corrections and Law Enforcement are most often taught by faculty who have Doctorate degrees in Criminal Justice or Master degrees in areas such as: Criminology, Public Safety, or Criminal Justice. Finally the faculty teaching Emergency Administration and Management, Emergency Medical Services, and Fire Science usually have a unique mix of on the job experience and a Master degree in their area of expertise or a similar area such as: Public Administration, Public Safety, Police Science, or Public Health.

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
141.1.1	Criminal Justice Technology: Corrections/Law Enforcement Track	Transfer	CJC 3163/3160 CJC 3311 CJC 3601 CJE 3263 CJE 3264 CJE 3341 CJE 3361 CJE 3611 CJE 4693 <sup>a</sup>

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Criminal Justice

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject

areas:

Business Administration (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)

Criminal Justice

Criminology

Law Enforcement/Corrections

Police Science

Public Administration (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)

Public Safety

Public Safety Administration

#### WORK EXPERIENCE

1 year in the field (preferred)

<sup>a</sup> In order to teach CJE 4693, Geographic Information Systems in Gang Enforcement, the faculty member is required to have specialized experience and/or course work in Geographic Information Systems (GIS).

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
140.1.1	Emergency Administration and Management	Transfer	FES 3823 FES 3833 FES 4014

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Master's degree in Emergency Administration and Management

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

- Emergency Management
- Emergency Medical Services
- Fire Science
- Health Services
- Police Science
- Public Administration (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)
- Public Safety
- Public Safety Administration

**WORK EXPERIENCE**

1 year in the field (preferred)

Note: The current terminal degree is a Master's in Emergency Administration and Management.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>	
139.1.1	Fire Science	Transfer	FES 3015 FES 3533 FES 3780	FES 3003 FES 4585

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Master's degree in Fire Science or Fire Science  
Leadership

**or**

Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

Business Administration (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)  
 Emergency Management (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)  
 Emergency Medical Services (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)  
 Fire Prevention  
 Fire Protection Technology  
 Fire Science  
 Fire Science Leadership  
 Public Administration (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)  
 Public Safety (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)  
 Public Safety Administration (with AA/AS or BA/BS in any one of the specific subject areas listed in this column)

#### WORK EXPERIENCE

1 year in the field (preferred)

Note: The current terminal degree is a Master's in Fire Science.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
138.1.5	Information Systems	Transfer	ISM 3011

### Minimum Faculty Preparation Requirements

#### **ACADEMIC**

Doctorate or Master's degree in Computer Science, Information Systems Management, or Software Management

**or**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Computer Programming and Analysis  
Computer Science  
Database Management & Administration  
Enterprise Architecture Management  
Enterprise Resource Planning systems  
Information Security Management  
Information Systems Management  
Internet/Extranet/Intranet design  
Management Information Systems  
Network Administration and Management  
Software Management  
Software Quality Management  
System Architecture and Analysis

#### **including**

at least 9 graduate semester hours in ISM or MIS

#### **WORK EXPERIENCE**

1 year in related work experience (preferred)

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
130.1.8	Management	Transfer	MAN 3301 MAN 4863

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

**WORK EXPERIENCE**

Doctorate or Master's degree in Business Administration  
**or**  
Master's degree with at least 18 graduate semester hours  
in an appropriate combination of the following subject  
areas:

1 year in the field (preferred)

Business Administration  
Business Development  
Business Management  
Management  
Operations Management  
Project Management

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Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
180.1.1	Public Safety Administration	Transfer	MAN 3301    PAD 3034    PAD 4046 PAD 3311    PAD 4204 <sup>a</sup> PAD 3724    PAD 4232 PAD 3820    PAD 4332 PAD 3821    PAD 4393 PAD 3874    PAD 4603 <sup>b</sup> PAD 4014    PAD 4878

**Minimum Faculty Preparation Requirements**

**ACADEMIC**

Master's degree in Public Safety Administration  
**or**  
 Master's degree with at least 18 graduate semester hours  
 in an appropriate combination of the following subject  
 areas:

- Accounting
- Business Administration
- Criminal Justice
- Community Relations
- Corrections
- Emergency Management
- Emergency Medical Services (EMS)
- Finance
- Fire Science
- Grant Administration
- Management
- Public Administration
- Public Management
- Public Policy
- Public Safety
- Public Safety Administration
- Urban Planning and Development

**WORK EXPERIENCE**

1 year in the field (preferred)

<b>SPC Course</b>	<b>Title</b>	<b>Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted</b>
<sup>a</sup> PAD 4204	Public Finance	Finance
<sup>b</sup> PAD 4603	Administrative Law	J.D. <b>and</b> Related work in Public Safety arena (preferred)

Note: The current terminal degree is a Master's in Public Safety Administration.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **Department of Communications**

## **Communications Courses**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
130.1.2	Communications	Transfer	COM 3120 COM 3131 COM 3441 COM 3604

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Communications or Organizational Communications

**OR**

Master's degree with at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Business Communications  
Communications  
English  
Mass Communications  
Management Communications  
Organizational Communications  
Public Relations  
Speech  
Technical Writing

#### WORK EXPERIENCE

2 years in related work experience (preferred)

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **Department of Natural Sciences**

## **Bachelor's of Science Degree**

**in**

## **Biology**

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are **MINIMUMS**.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>		
109.2	Biology	Transfer	ANS 3006 <sup>b</sup>	MCB 3020C	ZOO 3205C
			BCH 4024	PCB 3023C	ZOO 3307C
			BOT 3015C	PCB 3043C	ZOO 3733C <sup>a</sup>
			BOT 3143C	PCB 3063C	ZOO 3713C <sup>b</sup>
			BSC 3017	PCB 4253C	ZOO 4454C
			BSC 3052	PCB 4233	ZOO 4513C
			BSC 3096	PCB 4363C	BSC 3930L
			BSC 3312C	PCB 4422C	
			BSC 4422C	PCB 4454C	
			BSC 4905C	PCB 4674	
			BSC 4931	PCB 4723C	

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Biology or Zoology  
**or**  
 Master's degree with at least 18\* graduate semester hours in an appropriate combination of the following subject areas:

Anatomy  
 Animal Science  
 Biochemistry  
 Biology: Cellular, Conservation, Molecular, Plant, Environmental, Evolutionary, Marine, Organismal, Wildlife  
 Biomedical Sciences/Engineering  
 Biotechnology  
 Botany  
 Ecology  
 Entomology  
 Fisheries & Aquatic Sciences  
 Genetics  
 Microbiology  
 Nutrition  
 Oceanography (Biology emphasis)  
 Paleobiology  
 Physiology  
 Zoology

\* The 18 graduate semester hours can include research/thesis/dissertation coursework, but additional documentation is needed showing how the research is related to the course(s) being taught.

including

at least 9 graduate semester hours in a related subject area

#### WORK EXPERIENCE

3 years full-time work experience (preferred)

<u>SPC Course</u>	<u>Title</u>	<u>Alternative Academic Requirements—would allow faculty to teach with graduate degree(s) noted</u>
<sup>a</sup> ZOO 3733C	Human Anatomy	Doctor of Medicine (M.D.), Doctor of Osteopathic medicine (D.O.), Doctor of Chiropractic Medicine (D.C.), or Doctor of Dental Medicine (D.M.D.)
<sup>b</sup> ANS 3006C	Introduction to Animal Science	Doctor of Veterinary Medicine (D.V.M)
<sup>b</sup> ZOO 3713C	Functional Vertebrate Anatomy	

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

# **College of Veterinary Technology**

## **Bachelor's of Applied Science Degree**

**in**

## **Veterinary Technology**



## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

### **Further Information Regarding Faculty Credentials and Terminal Degrees**

The veterinary field is very broad, covering both domestic and non-domestic species as diverse as cats and cows. Veterinary technicians must work with all species. They employ skills from all of the allied health fields such as nursing, medical laboratory, radiology, surgical assisting, anesthesia and others. Graduates of AAS and AS degree programs are called veterinary technicians and graduates of baccalaureate programs are called veterinary technologists. Either may also have National Association of Veterinary Technicians in America (NAVTA) recognized specialty certification.

Veterinary technology degree programs first began in 1961 with associate degrees, but have now expanded to include baccalaureate degrees. SPC is one of the 15 accredited baccalaureate programs in the United States. Currently the bachelor's is the terminal degree, since there are no graduate programs offered. However, the veterinary technology profession is following other allied health professions in the development and recognition of clinical specialties. These are modeled after board certifications in human and veterinary medicine. At the present time, NAVTA has recognized three technician specialties of Anesthesia, Dentistry and Emergency and Critical Care. Very small numbers of technicians have completed specialization to date. More specialties are being organized in subjects such as internal medicine, behavior, and radiology and imaging.

SPC is dedicated to providing appropriately credentialed individuals to provide quality instruction. Depending on the course the appropriate credential level may be a Bachelor's in Veterinary Technology, a Doctorate in Veterinary Medicine, or even a combination of professionals.

## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
154.1.1	Veterinary Technology	Transfer	ATE 3100 ATE 3803 ATE 3914 ATE 4000 ATE 4814

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate of Veterinary Medicine

**or**

Doctorate or Master's degree in a related field (e.g.,  
Education or Communications)

**and**

an Associate's or Bachelor's degree in Veterinary  
Technology

#### WORK EXPERIENCE

2 years in a related veterinary field

Note: The current terminal degree is a Bachelor's in Veterinary Technology.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
154.1.3	Veterinary Technology: Clinical Courses	Transfer	ATE 3510 ATE 3601 ATE 3615 ATE 3616 ATE 3617 ATE 3637 ATE 3642 ATE 3643 ATE 3744 ATE 4051

### Minimum Faculty Preparation Requirements

Advanced expertise in specialized clinical subjects is only obtained by working in clinical settings. There are few if any upper-division credit courses in clinical specialties available anywhere in the United States. Veterinary Technicians with recognized special expertise have gained it by working in the specialty and attending continuing education.

#### ACADEMIC

Master's Degree in any field and Associate's or Bachelor's Degree in Veterinary Technology

**or**

Team teaching:

Teacher 1-Associate degree in Veterinary Technology  
Teacher 2-Doctorate in Veterinary Medicine

**or**

Doctorate in Veterinary Medicine

#### WORK EXPERIENCE

2 years in related veterinary field

Teacher 1-3 years in related veterinary field  
Teacher 2-2 years in related veterinary field

2 years in related veterinary field

Note: The current terminal degree is a Bachelor's in Veterinary Technology.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
154.1.4	Veterinary Technology: Clinical Courses in Specializations	Transfer	ATE 3410 ATE 3658 ATE 4711

### Minimum Faculty Preparation Requirements

Advanced expertise in specialized clinical subjects is only obtained by working in clinical settings. There are few if any upper-division credit courses in clinical specialties available anywhere in the United States. Veterinary Technicians with recognized special expertise have gained it by working in the specialty and meeting the qualifications to receive specialty designation as approved by the National Association of Veterinary Technicians in America.

#### ACADEMIC

#### WORK EXPERIENCE

Master's degree in any field and Associate's or Bachelor's in Veterinary Technology

2 years in related veterinary field

**or**

Associate's degree in Veterinary Technology and Bachelor's degree in any field and NAVA-recognized certification in the specialty

2 years in related veterinary field

**or**

Team teaching:

2 years in related veterinary field

Teacher 1-Associate's degree in Veterinary Technology  
Teacher 2-Doctorate in Veterinary Medicine

**or**

Doctorate in Veterinary Medicine

2 years in related veterinary field (preferred)

Note: The current terminal degree is a Bachelor's in Veterinary Technology.

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## Baccalaureate Teaching Disciplines and Faculty Credential Guidelines

- The academic and work experience requirements listed are MINIMUMS.
- It is expected that work experience is industry-related, unless otherwise noted.
- Additional credentialing notes are listed where appropriate.
- Degrees and/or coursework which count towards credentialing must be obtained from regionally-accredited institutions and must reflect competencies of the Major Learning Outcomes (MLOs) in the specific SPC course(s) to be taught.

<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
154.1.2	Veterinary Technology: Hospital Management	Transfer	ATE 3200 ATE 3316 ATE 3344 ATE 3515 ATE 4317 ATE 4319 ATE 4854

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Doctorate or Master's degree in Business related field  
**and**  
at least 18 graduate semester hours in an appropriate combination of the following subject areas:

Advertising  
Conflict Management  
Finance  
Labor Relations  
Law  
Leadership  
Management  
Marketing  
Operations  
Organizational Behavior  
Organizational Development/Leadership  
Professional Development  
Project Management  
Quality Assurance  
Risk Management  
Supervision

**and**

an Associate's or Bachelor's degree in Veterinary Technology (preferred)

#### WORK EXPERIENCE

3 years in Veterinary Hospital Management

Note: The current terminal degree is a Bachelor's in Veterinary Technology.

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<u>Ref. No.</u>	<u>Teaching Discipline</u>	<u>Level</u>	<u>SPC Course(s)</u>
154.1.5	Veterinary Technology:Research and Capstone	Transfer	ATE 4813

### Minimum Faculty Preparation Requirements

#### ACADEMIC

Master's degree in Business, Education, Biological Sciences, Social Sciences, or Medical Sciences

#### **including**

at least 6 graduate semester hours in research-related courses

**or**

Team teaching:

Teacher 1- Person with above requirements

Teacher 2- Doctorate in Veterinary Medicine

#### WORK EXPERIENCE

2 years in related veterinary field

2 years in related veterinary field

Note: The current terminal degree is a Bachelor's in Veterinary Technology.

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## **Online Resources**

- **SPC Course Descriptions:** <http://www.spcollege.edu/webcentral/acad/cd.htm>
- **SACS Web Site:** [www.sacs.org](http://www.sacs.org) or [www.sacscoc.org/principles.asp](http://www.sacscoc.org/principles.asp)
- **SACS Faculty Roster Sample Page** <http://www.sacscoc.org/pdf/fac%20roster%20principles.pdf>
- **SPC BOT Rule: 6Hx23-2.022—Certification of Instructional, Administrative and Professional Personnel:** <http://www.spcollege.edu/central/botrules/>
- **SPC HR Office Web Links for Faculty Hiring:** <http://www.spcollege.edu/central/hr/jobs.htm>
- **SPC Faculty Credential Form:** <https://www1.spjc.edu/staffcentral/index.aspx>
- **SPC Transcript Request Form:** [http://www.spcollege.edu/central/credential/HR\\_Transcript\\_Request\\_form.doc](http://www.spcollege.edu/central/credential/HR_Transcript_Request_form.doc)
- **List of NACES member organizations:** <http://www.naces.org/>
- **List of Regional Accrediting Bodies:** <http://www.sacscoc.org/links.asp>