

# Verification of Identity (ISOEP)

**2026-27**

**Student's name:** \_\_\_\_\_  
Last First MI

**Date of birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **SPC ID:** \_\_\_\_\_ **Phone:** \_\_\_\_ - \_\_\_\_  
Month Day Year

Your application was selected for review in a process called "Verification." The law requires us to ask for this information before awarding Federal aid.

You are required to complete all appropriate sections of this form and submit it to SPC Financial Assistance Services with any additional requested documentation. If you do not complete this form or submit all of the required documents requested, we will not be able to complete the processing of your financial aid.

### DO NOT COMPLETE THIS FORM IN ADVANCE

- Section 1 and Section 2 must be completed and signed in the presence of an approved representative of SPC Financial Assistance Services if you are submitting this form in person.
- Section 3 and Section 4 must be completed and signed in the presence of a Notary Public if you *are not* submitting this form to SPC Financial Assistance Services in person. This form, with the original signatures and a copy of your photo ID, must be mailed to SPC at the address provided at the top of this form.
- You must present an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport to verify your identity. SPC will maintain a copy of your photo ID with this form.

### Section 1: Verification of Identity

I certify that I, \_\_\_\_\_, am the individual signing this Verification of Identity.  
(Print student's name)

**Student's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*By signing above, the student acknowledges and confirms that the above is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.*

### Section 2: To be completed by SPC Financial Assistance Services representative if submitting in person

The student has signed this form in my presence and the student has presented an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport to verify his or her identity. I have made a copy of this document, annotated the copy with the SPC ID Number, the date it was received and reviewed, and the name of the authorized individual that obtained the documentation, and attached the documentation to this form.

**FAS representative's name:** \_\_\_\_\_ **FAS title:** \_\_\_\_\_

**FAS representative's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Board of Trustees of St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, rules and regulations. The College will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, pregnancy, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the College will not tolerate such conduct. Should you experience such behavior, please contact the Equal Access/Equal Opportunity Office at 727-341-3261; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; by email at [eaao\\_director@spcollege.edu](mailto:eaao_director@spcollege.edu).

Student's name: \_\_\_\_\_

SPC ID: \_\_\_\_\_

**This page is only to be completed if you *are not* submitting this statement in person.**

**DO NOT COMPLETE THIS FORM IN ADVANCE**

- Section 3 and Section 4 must be completed and signed in the presence of a Notary Public if you *are not* submitting this form to the SPC Financial Assistance Services office in person. Leave Section 1 and Section 2 blank. This form, with the original signatures and a copy of your photo ID, must be mailed to SPC at the address provided at the top of page 1 of this form.
- You must provide along with this form, a copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to, a driver's license, other state-issued ID, or passport to verify your identity. Please include your SPC ID Number on the documentation.

**Section 3: Verification of Identity**

I certify that I, \_\_\_\_\_, am the individual signing this Verification of Identity. (Print student's name)

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing above, the student acknowledges and confirms that the above is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.*

**Section 4: To be completed by Notary Public if submitting by mail**

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, (Date) (Notary's name)

personally appeared \_\_\_\_\_, and proved to me on the basis of satisfactory evidence (Printed name of signer)

of identification \_\_\_\_\_ to be the above-named person who signed the (Type of unexpired government-issued photo ID provided, including ID number)

foregoing instrument.

**WITNESS my hand and official seal (seal)**

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_ (Date)

The Board of Trustees of St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, rules and regulations. The College will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, pregnancy, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the College will not tolerate such conduct. Should you experience such behavior, please contact the Equal Access/Equal Opportunity Office at **727-341-3261**; by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; by email at [eaoo\\_director@spcollege.edu](mailto:eaoo_director@spcollege.edu).