

FAX FORM TO: 727-341-3231 or email to admissions.records@spcollege.edu

To update your personal information such as address, phone numbers, email address or emergency contact, log in to MySPC account. Here's the path: MySPC>Personal Information>My Personal Information.

STUDENT INFORMATION

Name as it currently appears on St. Petersburg College records:

Last Name: _____ First: _____ Middle or maiden: _____

Student ID number: _____ If ID Unknown, check this box Date of birth: Month: _____ Day: _____ Year: _____

Phone: _____ SPC student email address: _____

Are you an International Student on an F-1 student status? Yes ___ No ___

PLEASE CHECK THE APPROPRIATE CHANGES YOU WISH TO MAKE

___ 1. **Legal Name Change:** Photo ID and documentation must be provided for a legal name change.
Examples of acceptable documentation: marriage/divorce papers, driver's license, court order, Social Security card, state ID
NOTE: Your new email can take up to 24 hours to update.

New Legal Name: _____
Last First Middle

___ 2. **Social Security Number Correction:** Photo ID and a valid Social Security card with your new number must be provided.

Old Social Security Number: _____/_____/_____

New Social Security Number: _____/_____/_____

___ 3. **Date of Birth Correction:** Documentation and photo ID must be provided. Month: _____ Date: _____ Year: _____

Student Signature: _____ Date: _____

IF YOU HAVE COMMENTS ABOUT THIS FORM OR QUESTIONS REGARDING HOW TO COMPLETE THIS FORM, PLEASE CONTACT admissions.records@spcollege.edu

The Board of Trustees of St. Petersburg College affirms its equal opportunity policy in accordance with the provisions of the Florida Educational Equity Act and all other relevant state and federal laws, rules and regulations. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, pregnancy, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the college will not tolerate such conduct. Should you experience such behavior, please contact the Executive Director of Organizational Culture and Engagement/Title IX Coordinator at 727-341-3261; by mail at P.O. Box 13489, St. Petersburg, Fl. 33733-3489; or by email at eao_director@spcollege.edu or spctitleix@spcollege.edu.